

# CHESHAM BOIS PARISH COUNCIL

**Councillors are hereby summoned to attend the PARISH COUNCIL MEETING  
to be held on Monday 9<sup>th</sup> February 2026 at 8 pm  
at the Parish Office, Glebe Way, Chesham Bois  
for the purpose of transacting the following business**

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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 12410 Section 1 extended by Local Government Act 12419 Section 124 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Photographic, recording, broadcasting, or transmitting the proceedings of this meeting is permitted in line with the provisions of the Openness of Local Government Bodies Regulations 2014.

*A Dealey*

## AGENDA

A Dealey, Parish Clerk  
4<sup>th</sup> February 2026

### **124.1 Questions and Comments from the public (limited to 15 minutes)**

### **124.2 To Receive Apologies for Non-Attendance**

### **124.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting**

In accordance with Sections 30-33 of the Localism Act 2011 and CBPC's Code of Conduct, councillors are requested to disclose personal and prejudicial interests on matters to be considered at the meeting.

### **124.4 To Approve the Minutes of 12<sup>th</sup> January Council Meeting**

### **124.5 Chair's Report**

### **124.6 Clerk's Report**

- i) To approve appointment of internal auditor for 2025/26 financial year
- ii) To resolve to agree a policy on flags on street furniture maintained by Chesham Bois Parish Council

### **124.7 Finance**

- i) To approve finance reports
- ii) To approve payments

### **124.8 General Purposes – to Receive Reports from Working Groups**

- a) Burial Ground Management Working Group**
  - i) To receive the Chair's report
  - ii) To consider the recommendation to improve the requirements for grounds maintenance work and associated quotes and resolve to arrange a new contract to reflect the requirements, with effect from 1<sup>st</sup> April 2026.
  - iii) To approve the recommendation to renew the gardening contract, with effect from 1st April 2026.
- b) Common and Woodland Working Group**
  - i) To receive the Chair's report
  - ii) Council to review quotations for removal of trees affected by ash die-back on the common and resolve a course of action
- c) Transport Working Group**
  - i) To receive the Chair's report
  - ii) Council to review maintenance options for the MVAS units and resolve a course of action.

**d) Communications Working Group**

- i) To receive the Chair's report
- ii) To note Councillor Keen stepping down from the Communications Working Group
- iii) To resolve to approve the new Chesham Bois PC website to go live on 18<sup>th</sup> February 2026

**e) Environment Working Group**

- i) To receive the Chair's report

## **124.9 Planning Committee**

- i) To note the minutes of the Planning Committee Meeting of 14<sup>th</sup> January 2026
- ii) Council to resolve to elect an additional member of the Planning Committee

## **124.10 Planning ref PL/22/4074/FA**

- i) To note current status of Parish Centre redevelopment and resolve a course of action if necessary

## **124.11 Neighbourhood Plan**