

Chesham Bois Parish Council

Minutes of the Council Meeting held in the Parish Office, Glebe Way, Chesham Bois at 8.00pm on Monday 8th December 2025

PRESENT: Cllr M Yeomans (Vice Chair), Cllr L Winrow, Cllr J Harris, Cllr D Buckingham, Cllr K Keen, Cllr K Mousinho, Cllr D King, A Dealey (Clerk), Buckinghamshire Councillor Mark Roberts

122.1 Questions and Comments from the Public

None received

122.2 Apologies for Absence

Cllr P Eckersall, Cllr J Bailey, Cllr C Mellor, Cllr S Staite

122.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting

None received.

122.4 To approve the Minutes of 10th November Council Meeting

Minutes were approved and signed by the Vice Chair as a true record.

122.5 Chair's Report

- i) The Chair's report was noted. The Chair's comments regarding roadworks in Amersham were addressed by Cllr Roberts. No further action to be taken.

122.6 Clerk's Report

- i) The Council resolved to approve the revised Risk Assessment Management Report
- ii) The Council resolved to adopt the Community Infrastructure Levy Policy.
- iii) The Council resolved to permit the Bucks Fungus Group (BFG) to survey and collect fungi samples on CBPC land. Clerk to contact BFG. **Action Clerk**
- iv) Further information to be sought regarding maintenance contract for MVAS units before outstanding invoice is settled. **Action: Clerk**

122.7 Finance

- i) The Chair's report was noted.
- ii) Finance reports were approved
- iii) Payments were approved. Cllr King and Cllr Winrow to approve payments on the bank, with the exception of invoice 6688 for Christmas lights as these were of poor quality. A quote for a metered electricity supply to be requested for consideration at the January Council Meeting. **Action: Clerk**
- iv) The Council resolved to approve the 2026/27 Budget. Precept to be increased by 2.99% in line with inflation. C&WWG to produce a 3-5 year costed plan for the removal and replacement of trees affected ash die-back on the Common for approval by the Council in spring 2026. Reserves will be re-allocated early April 2026 after 2025/26 year end. **Action: C&WWG**

122.8 To Receive Reports from Working Groups

a) *Burial Grounds Management WG Chair's Report*

- i) The Chair's report was noted.
- ii) It was resolved to accept contractors quote to remove broken metal fencing in Burial Ground. Work to be carried out in winter months. Cost to be taken from reserves. Clerk to advise contractor.

Action: Clerk

b) *Common and Woodland WG Chair's Report*

- i) The Chair's report was noted.

c) *Transport WG Chair's Report:*

- i) The Chair's report was noted.
- ii) Council approved contract revision for devolved services contractor. Clerk to advise contractor.

Action: Clerk

d) *Environment Working Group*

- i) The Chair's report was noted. Clearance work to be carried out by the end of 2025 to remove excessive reeds around pond margin.

e) *Communications Working Group*

- i) The Chair's report was noted.
- ii) New website is currently being developed. Email migration to .gov.uk is scheduled for February 2026. IT policy will be reviewed for approval by the Council, following consultation with Bucks Council.

Action: Clerk

122.9 Planning Committee

- i) The approval of the minutes of the Planning Committee Meeting of 24th November was deferred to January meeting.

122.10 Planning Appeal PL/22/4074/FA

- i) Clerk to make enquiries as to the progress of the development. Action: Clerk

122.11 Neighbourhood Plan

- i) The Chair's report was noted. Six-week consultation period in relation to the Pre-submission Neighbourhood Plan ended on 7th November 2025. Feedback from residents and recommendations from statutory authorities have been received. Pre-submission plan to be updated and a final draft will be submitted to the Council for approval in January/February 2027. An EGM may be required to approve the final draft.

The meeting closed at 9.31 pm