

Chesham Bois Parish Council

Minutes of the Council Meeting held in the Parish Office, Glebe Way, Chesham Bois at 8.00pm on Monday 10th November 2025

PRESENT: Cllr M Yeomans (Vice Chair), Cllr L Winrow, Cllr S Staite, Cllr J Harris, Cllr J Bailey, Cllr K Keen, Cllr C Mellor, Cllr D King,

121.1 Questions and Comments from the Public

None received

121.2 Apologies for Absence

Cllr P Eckersall (Chair), Cllr K Mousinho, Cllr D Buckingham, Annette Dealey (Clerk)

121.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting

None received.

121.4 To approve the Minutes of 13th October Council Meeting

Minutes were approved and signed by the Vice Chair as a true record.

121.5 Chair's Report

- i) The Chair's report was noted. The Chair expressed thanks to all who helped with the organisation of the Remembrance Service on 9th November.

121.6 Clerk's Report

- i) The approval of the Risk Assessment Management Report was deferred to the next Council meeting
- ii) The Health & Safety Policy was approved
- iii) The council confirmed permission granted for Dr Challoner's School to advertise their Christmas Fayre on Amersham Road/Copperkins Lane junction.
- iv) The Council received £2,719.32 for infrastructure projects. Formal policy require for future Community Infrastructure Levy (CIL) funds. Clerk to draft CIL policy for next meeting.

Action: Clerk

121.7 Finance

- i) CIL funds to be placed in reserves
- ii) Finance reports were approved.
- iii) Payments were approved with the exception of invoice for SWARCO. Invoice put on hold due to concerns about value. Performance report to be requested. **Action: Clerk**
- iv) Draft 2026/27 budget was reviewed. Spending is on target for this financial year with no significant variances or issues noted.
- v) Concerns were raised about value for money and vision – CBPC should be accountable to ensure that voters can understand our Vision
- vi) Prior to next Council Meeting C&WWG to carry out review and submit budget plan.
- vii) –Finance WG meeting to be held to finalise budget for approval. 3% increase in precept is proposed in line with inflation.

121.8 To Receive Reports from Working Groups

a) *Burial Grounds Management WG Chair's Report*

- i) The Chair's report was noted.
- ii) Tree inspections are required. Site visit to be arranged **Action: BGMWG/CWWG**
- iii) Options for improved marketing of Chapel to be considered. **Action: BGMWG**

b) *Common and Woodland WG Chair's Report*

- i) The Chair's report was noted.
- ii) 200 trees scheduled for removal. A long-term replanting plan is required. A phased, multi-year plan for removal and replanting to be agreed by Working Group and brought to Council for approval. **Action: CWWG**

c) *Transport WG Chair's Report:*

- i) The Chair's report was noted.
- ii) Approval of contract revision for devolved services contractor was deferred to the December Council meeting.

d) *Environment Working Group*

- i) The Chair's report was noted.
- ii) Council resolved to agree to allow Bucks ARG to conduct reptile surveys on the Common for the next 2 years.
- iii) Quotes to be obtained for professional pond clearance **Action: EWG/Clerk**

e) *Communications Working Group*

- i) The Chair's reported was noted.
- ii) Discussion was deferred until the WG leader was present

f) *Village Community Working Group*

- i) The Chair's report was noted.
- ii) Christmas tree to be installed in same position as in 2024. Timer switch to be installed for Christmas Lights 2025.
- iii) WG Leader to enter discussions with Mayo Butchers around time switch

121.9 Planning Committee

- i) The minutes of the Planning Committee Meeting of 27th October were noted.

121.10 **Planning Appeal PL/22/4074/FA**

- i) Following the response of 22nd October to CBPC's official complaint, CBPC to respond to record CBPC's disagreement with the response "in its entirety" -

121.11 **Neighbourhood Plan**

- i) It was noted that the public consultation period for the Pre-submission Plan ended on 7th November 2025. Steering Group to review feedback and further review plan before submission. **Action: NPSG**

The meeting closed at 9.51 pm