

Chesham Bois Parish Council

Minutes of the Council Meeting held in the Parish Office, Glebe Way, Chesham Bois at 8.00pm on Monday 13th October 2025

PRESENT: Cllr P Eckersall (Chair), Cllr L Winrow, Cllr S Staite, Cllr J Harris, Cllr D Buckingham, Cllr J Bailey, Cllr K Keen, Cllr C Mellor, Cllr K Mousinho, Annette Dealey (Clerk)

120.1 Questions and Comments from the Public

None received

120.2 Apologies for Absence

Cllr D King, Cllr M Yeomans

120.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting

None received.

120.4 To approve the Minutes of 8th September Council Meeting

Minutes were approved and signed by the Chair as a true record.

120.5 Chair's Report

- i) The Chair's report was noted. The Chair commented that although the Common Clear Up on 4th October was reasonably well attended it was disappointing that the scouts and cubs were unable to support the event. Clerk to write to scout/cub leader.

Action: Clerk

120.6 Clerk's Report

- i) The Council resolved to approve the execution of a Deed of Grant to formalise an easement over Council-owned land at 123 Chestnut Lane, Amersham. Clerk to finalise agreement with solicitors. **Action: Clerk**
- ii) The Council resolved to approve the execution of a Deed of Grant to formalise an easement over Council-owned land at Grangehurst, North Road. Clerk to finalise agreement with solicitors. **Action: Clerk**
- iii) The cost of £1,500 quoted by Amersham Town Council (ATC) to provide traffic management at the Remembrance Service on 9th November was considered. Further information to be requested from ATC before a traffic management plan for the day is finalised. **Action: Clerk**
- iv) It was resolved to enter into a 24-month contract with SSE Energy Solutions for the Burial Ground and streetlighting from 1st November 2025. **Action: Clerk**
- v) Calendar of events for 2026 was approved with two amendments. Clerk will distribute final version. **Action: Clerk**
- vi) Volunteer Consent Form to be reviewed by Communications WG **Action: Comms WG**

120.7 Finance

- i) The Chair's report was noted.
- ii) Finance reports were approved
- iii) Payments were approved. Cllr Eckersall and Cllr Mellor to approve payments on the bank.

- iv) WG's to meet and agree proposed budgets for 2025/27. Drafts to include action plan/timetable to be submitted to the Clerk by 4th November. First draft budget to be presented to Council at next meeting.

120.8 To Receive Reports from Working Groups

a) *Burial Grounds Management WG Chair's Report*

- i) The Chair's report was noted.
- ii) Quotes were considered to carry out recommended hedge work this winter. It was resolved to accept Quote B in the sum of £6,800. Clerk to advise contractor. **Action: Clerk**
- iii) Additional items of expenditure were considered. The heating in the Chapel is to be further researched. It was resolved to accept quotation for planting in the flower bed around the chapel at a cost of £250. A watering system is to be considered. **Action: Clerk**
- iv) Options to improve the marketing of the Burial Ground to be considered and brought to future Council Meeting. **Action: BGMWG**

b) *Common and Woodland WG Chair's Report*

- i) The Chair's report was noted.
- ii) It was resolved to appoint an Arboricultural Consultant to carry out risk assessment tree surveys for the Common and Burial Ground at a cost of £3,400. Quotation to be requested for Clerk of the Works support from the Consultant. **Action: Clerk**

c) *Transport WG Chair's Report:*

- i) The Chair's report was noted. Speeding data from North Road was noted. North facing MVAS on Bois Lane to be moved further downhill. Contact to be made with Bucks Council regarding the possibility of a stop junction at the top of Holloway Lane where visibility is poor. Volunteers to be sought to carry out Community Speedwatch programme. **Action: TWG**

d) *Environment Working Group*

- i) The Chair's report was noted. Ecologist carried out survey of Bricky Pond in September. The pond is currently in good condition. Some vegetation to be cut back. Programme of desilting recommended for next August. The addition of a shallow water trough for wildlife to be considered. A bat survey will be carried out in the Spring of 2026.

e) *Communications Working Group*

- i) The Chair's reported was noted.
- ii) It was resolved to appoint Cllr Mousinho as a member of the Communications Working Group
- iii) It was resolved to appoint Aubergine and Cloudy IT to transfer Chesham Bois PC to a .gov.uk domain for website and emails. **Action: Clerk**

f) *Village Community Working Group*

- i) The Chair's report was noted.
- ii) Entertainers for 2026 Fete were approved.
- iii) Food and beverage suppliers for 2026 Fete were approved.
- iv) Fees for stall and food suppliers were approved.
- v) The operation for the bar and bouncy castle were approved.

120.9 Planning Committee

- i) The minutes of the Planning Committee Meeting of 29th September were noted.

120.10 Planning Appeal PL/22/4074/FA

- i) No responses have been received from the Diocese or the Highways Consultants acting on behalf of St Leonard's church to letters from CBPC regarding parish boundary. Copies of correspondence to be sent to Planning Consultants. CBPC have been advised that a Planning Officer would be responding to CBPC's letter of complaint of 23rd July. Clerk to contact Planning Officer to establish when a response will be received. **Action: Clerk**

120.11 Neighbourhood Plan

- i) The Steering Group Chair's report was noted. Once all feedback has been received by the deadline of 7th November a Consultation Statement will be produced. **Action: NPSG**
- ii) The Council approved the whole Common to be designated a Local Green Space.

The meeting closed at 9.51 pm