

Chesham Bois Parish Council

Minutes of the Council Meeting held in the Parish Office, Glebe Way, Chesham Bois at 8.00pm on Monday 8th September 2025

PRESENT: Cllr P Eckersall (Chair), Cllr L Winrow, Cllr S Staite, Cllr J Harris, Cllr D Buckingham, Cllr J Bailey, Cllr K Keen, Cllr C Mellor, Cllr M Yeomans Ms A Dealey (Clerk) and Buckinghamshire Cllr Kelly Thornton

119.1 Questions and Comments from the Public

None received

119.2 Apologies for Absence

Cllr D King

119.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting

None received.

119.4 Co-option to the Council

- i) Candidate Kathryn Mousinho was unanimously elected as a Chesham Bois Parish Councillor

119.5 To approve the Minutes of 21st July Council Meeting

Minutes were approved and signed by the Chair as a true record

119.6 Chair's Report

- i) The Chair's report was noted. The Chair thanked all involved in the organisation of the very successful Picnic in the Park held on 23rd August.

119.7 Clerk's Report

- i) The Council resolved to adopt the IT Policy subject to one amendment.
- ii) It was resolved to support 1st Chesham Bois cub pack with a donation of £500 towards their forthcoming trip to Pegasus Bridge in France
- iii) It was resolved to add an additional section to the Standing Orders with regard to Councillor and Working Group decision making with the additional note that Councillors should not attending meetings with contractors/advisors alone. **Action: Clerk**

119.8 Finance

- i) The finance reports were approved. It was noted that the Burial Ground year to date expenditure was very similar as at September 2024 and the expenditure was £488 lower than as at September 2024.
- ii) The payments were approved. Cllr Mellor and Cllr Eckersall to complete bank approvals.

119.9 To Receive Reports from Working Groups

a) *Burial Grounds Management WG Chair's Report*

- i) The Chair's report was noted. The Burial Ground Open Day will be held on 20th September. Work on the Hedgerow Management Plan will continue during winter 2025 with hedges at the entrance of the New Formal section being laid in October. Consideration to be given to the allocation of a designated area in the Burial Ground for cremated remains. Report and recommendations to be brought to future Council meeting for review.

Action: BGMWG

b) *Common and Woodland WG Chair's Report*

- i) The Chair's report was noted.
- ii) Quotes are awaited from contractors for the provision of a tree safety survey on the common.
- iii) A review of the Woodland Management Plan will be carried out in September.
- iv) CBPC have been approached by the Chiltern Society to support the Two Rivers Walk project. The project has some challenges to overcome. Further updates will be shared at the next council meeting when available.

c) *Transport WG Chair's Report:*

- i) The Chair's report was noted.
- ii) A resident has expressed concern on speeding cars on Bois Lane and offered assistance with monitoring this. Further contact to be made with resident regarding possible Community Speedwatch programme.

Action: Chair TWG/Clerk

d) *Environment Working Group*

- i) The Chair's report was noted.
- ii) The 5-year plan for the pond ends this year. Quote from ecology specialist was approved to update the existing plan for the next 5 years.

Action: Clerk

e) *Communications Working Group*

- i) The Chair's reported was noted. Updated quotes to be obtained for the transfer to a .gov.uk domain and a recommendation will be brought to the next Council Meeting.

f) *Village Community Working Group*

- i) The Chair's report was noted. It was agreed that the Village Fete will be held on 13th June 2026. It was agreed that the annual Picnic on the Common will be held on the August Bank Holiday weekend in future. The 2026 Picnic will be held on 29th August.

119.10 Planning Committee

- i) The minutes of the Planning Committee Meeting of 11th August require an addition. Minutes to be noted at the next Council Meeting.

119.11 Planning Appeal PL/22/4074/FA

- i) The Chair expressed CBPC's disappointment at the lack of response from Buckinghamshire Council regarding CBPC's complaint. Cllr Thornton agreed to look into this matter further. Full information to be sent to Cllr Thornton **Action: Clerk**

119.12 Neighbourhood Plan

- i) The Chair's report was noted
- ii) The latest draft of the Pre-Submission Neighbourhood Plan was approved
- ii) It was resolved to delegate authority to the Steering Group to edit the Pre-submission Agreement if required prior to the Community Event planned for 27th September

The meeting closed at 9.34 pm