



Memorial Headstones and Plaques

Terms & Conditions

1st July 2025

1. Only the owner(s) of a plot can apply for a Memorial Permit to erect a headstone on a grave in a formal area of the Burial Ground or to install a plaque on the memorial wall. Memorials stones are not permitted in the Woodland Area.

Memorial headstones and plaques remain the sole responsibility of the plot owner.

2. A Memorial Permit must be obtained from the Parish Clerk and the fee must be paid before a memorial headstone or plaque can be installed. A fee is also payable for additional inscriptions to be added to an existing memorial headstone. Please refer to the Schedule of Fees published on the Parish Council website or contact the Clerk.
3. All requests to place a memorial headstone or tablet on a grave or a plaque on the memorial wall are subject to approval by the Council prior to installation. Permission is based upon the size, material and design as well as the proposed inscription which must be respectful.
4. Memorial installations on a grave must comply with British Standards 8415:2018 or those in existence at the time of installation and the NAMM Code of Practice. Memorial headstones must be installed by a qualified stonemason and plot owners are advised to use stonemasons who are members of NAMM (National Association of Memorial Masons) or BRAMM, (British Register of Accredited Memorial Masons).
5. Memorial headstones should be placed at the head of the grave and the plot number should be engraved on the back of all vertical headstones and on all other designs if possible. The permitted dimensions are set out below:

Full burial plot: Headstone maximum height 3 ft. overall – comprising:
 Headstone: 2'9" high x 2' wide and up to 5" depth
 Base: 3" high x 2'6" wide x 12" depth

Ashes plot: Headstone maximum dimensions – height 1 ft. 6", width 2 ft., depth 5"

6. Kerbs and fences around a grave as well as permanent solid fixtures that cover an entire grave, such as a stone slab, are not permitted due to the hillside setting of the cemetery. The Council reserves the right to remove any such items.
7. Please refer to the general Terms and Conditions for the Burial Ground for information about planting or placing other items on a grave. Any unauthorised objects, dead flowers, waste materials or hazardous items placed on a grave or elsewhere in the Burial Ground may be removed by the Parish Council without notice.

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8. It is usual to wait for between six to twelve months after an interment before a permit will be granted to install a memorial headstone on a grave to allow for settlement. As a temporary measure, a wooden plaque or cross (not to exceed 30" X 24" overall) showing the name, age and date of death of the deceased may be permitted on a grave subject to the approval of the Parish Council. The temporary memorial should be removed when the permanent memorial headstone is installed.
9. Memorial plaques must be made from Karin Grey Granite, which is recommended for durability, and be of the following dimensions:
 - 9" width x 8" height x 1" depth (225 x 200 x 25mm) and bear an inscription of up to 100 letters
10. All material and labour costs associated with the installation and repair of memorial headstones, tablets, plaques and temporary memorials are to be paid by the applicant.
11. The Parish Council is required to carry out a safety inspection on all memorial headstones on graves every five years. The registered owner will be contacted following a safety inspection if a memorial headstone is not in a satisfactory condition and they will be required to make the headstone safe at their own cost.

If a plot owner cannot be traced within a six-month period or if a memorial presents a risk hazard or falls into disrepair, the Council reserves the right to take appropriate action to make the memorial safe and deal with the issue in a respectful manner. The Council may arrange to remove the memorial; has it laid flat on a grave or temporarily support it; and the owner will be responsible for any expense incurred.

Note: *Stonemasons typically provide guarantees for their workmanship and materials and insurance is available for memorial headstones.*
12. The Council accepts no responsibility for damage to memorial headstones or graves unless caused by its authorised contractors.
13. The Council reserves the right to revise these terms and conditions without notice.
14. Please contact the Clerk for an Application Form to install a memorial headstone or plaque and a copy of the price list. The documents are also available to read or download from the Council website.

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