



MEMORIAL PERMIT APPLICATION

Chesham Bois Parish Council will grant permission for the memorial application detailed below, subject to the acceptance of the following conditions by the owner of the Exclusive Rights of Burial and the memorial mason. No work shall commence before approval is provided by the Parish Council. Chesham Bois Parish Council will not be responsible for any losses incurred for works to a memorial that was not approved.

PROPOSED DESIGN OF MEMORIAL HEADSTONE & INSCRIPTION

To be completed by the memorial mason

| | | | | |
|---|--|------------------------|----------|----------|
| Burial Ground Area | Original Formal / New Formal / Woodland Area | Grave Number | | |
| Name of Deceased | | Date of Interment | | |
| Memorial Headstone Details | | Memorial Mason Details | | |
| Headstone Base Kerb | Height | Width | Depth | |
| | | | | |
| | | | | |
| | | Name: | | |
| | | Address | | |
| | | Contact Number | | |
| Overall Height (from base to top of headstone include kerb) | | BRAMM/NAMM Member | YES / NO | |
| Proposed Material | Diagram of memorial to be drawn below or attached on a separate sheet if more space is required. | | | |
| Method of Fixing | | | | |
| Additional Inscription | | | | YES / NO |
| Proposed Inscription | | | | |

AGREEMENT: To be read and signed by the memorial mason carrying out the work

I confirm that:

- I have been instructed to carry out the memorial work and a full description including the materials, dimensions, inscriptions and fixing methods is submitted with this form, and has been approved by the applicant. All work I complete will be in accordance with the Council's regulations and meet the minimum standards as outlined by NAMM or BRAMM.
- I understand that I will be responsible for any damage to Council property or to surrounding memorials, turf etc. caused by the negligence of myself, my workmen and/or any subcontractor employed by me.
- I agree to remove all unused materials/rubbish and leave the area in a neat and tidy state.
- I will not work while a funeral is in progress and I understand that site access must be approved in advance by the Clerk.
- A memorial permit fee must be paid if this application is for a new memorial and the plot number must be engraved on the memorial.

| | | | |
|--------|--|------|------|
| Signed | | Name | Date |
|--------|--|------|------|

OFFICE USE

| | | | | | |
|---------------------|--|------------------------|--|---------------------|--|
| EROB Number | | Burial Register Number | | Permit Number | |
| EROB Date | | Invoice Number | | Permit Renewal Date | |
| Stonemason informed | | Date Fee Paid | | Database Updated | |



MEMORIAL PLAQUE: PROPOSED INSCRIPTION & DIMENSIONS

Proposed Inscription:

Dimensions:

Note: Plaque to made of Karin Grey Granite for durability.

AGREEMENT: To be read and signed by the owner of the Exclusive Rights of Burial

| | | | |
|---|------------------------------|------|------|
| Full Name of Applicant | | | |
| Address | Phone | | |
| | E-mail | | |
| I understand that: <ul style="list-style-type: none">▪ I must comply with Chesham Bois Burial Ground regulations.▪ I am responsible for the costs of erecting and maintaining the memorial.▪ The memorial remains my property as owner of the grant of Exclusive Rights of Burial.▪ Chesham Bois Parish Council will carry out random testing of the memorial to ensure that I am complying with my obligations.▪ If the memorial is found to be in an unsafe condition at any time, it may be laid flat/removed or made safe without prior notice and I will be responsible for the cost of the removal and any renovation/repair works.▪ Upon payment of the appropriate fees and subject to the approval of the Parish Council, a permit will be issued. | | | |
| Signed | Plot Owner | Name | Date |
| Signed | Plot Owner 2 (if applicable) | | |
| Signed | Plot Owner 3 (if applicable) | | |
| Signed | Plot Owner 4 (if applicable) | | |

Please return the completed form with the appropriate fee to:

The Clerk, Chesham Bois Parish Council, Glebe Way, Chesham Bois, Amersham HP6 5ND

Tel: 01494 432585

Email: clerk@cheshamboispc.org.uk

The information submitted in this form will only be used for the intended purpose referenced on this form. The Chesham Bois Parish Council Data Protection Privacy Policy can be found on the website: <https://www.cheshamboispc.org.uk>.