

Chesham Bois Parish Council

Minutes of the Council Meeting held in the Parish Office, Glebe Way, Chesham Bois at 8.00pm on Monday 9th June 2025

PRESENT: Cllr P Eckersall (Chair), Cllr L Winrow, Cllr S Staite, Cllr K Keen, Cllr M Yeomans, Cllr J Bailey, Cllr C Mellor, Cllr D King, Cllr J Harris, Cllr D Buckingham, Ms A Dealey (Clerk)

117.1 Questions and Comments from the Public

None received

117.2 Apologies for Absence

None received

117.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting

None received.

117.4 To approve the Minutes of 12th May Annual Council Meeting

Minutes were approved and signed by the Chair as a true record

117.5 Chair's Report

- i) The Chair's report was noted. The Annual Parish Meeting on 19th May was a well-attended, successful event. The council to investigate best method of publicising information to various roads in Chesham Bois. Large advertising boards to be used to promote the Beating the Bounds walk in 2026 and local schools to be invited.

117.6 Clerk's Report

- i) The commencement date of the exercise of public rights was noted.
- ii) It was resolved to renew the Council Insurance Policy with the current insurer Clear Councils. **Action: Clerk**
- iii) It was resolved to accept the contractor quotation for the repairs to the Tenterden Spinney play area. Clerk to advise contractor. **Action: Clerk**
- iv) The start times of Council and Planning Meetings to remain as they are. Timings to be reconsidered in September.
- v) Information on the two outstanding VAT reclaims to be reported at the July Council Meeting. **Action: Clerk**

117.7 Finance

- i) The finance reports were approved
- ii) The payments were approved

117.8 To Receive Reports from Working Groups

a) *Burial Grounds Management WG Chair's Report*

- i) The Chair's report was noted.
- ii) Following the extraordinary electricity charges incurred in Q1 and Q2 of 2025 it was resolved that funds would be moved from reserves at year end if required.
- iii) It was resolved to accept the contractor quotation for the crown reduction of the cherry tree in the Original Formal Burial Ground. Clerk to advise contractor. **Action: Clerk**
- iv) It was resolved to adopt the new policy documents and application form which will come into effect from 1st July 2025.

b) *Transport WG Chair's Report:*

- i) The Chair's report was noted. A Working Group meeting will be arranged to monitor traffic on Bois Lane. **Action: TWG**

c) *Communications Working Group*

- i) The Chair's report was noted.
- ii) It was resolved to appoint Cllr C Mellor as a member of the Communications Working Group.
- iii) The move to the .gov.uk domain will be progressed and a report will be provided at the next Council Meeting.

d) *Environment Working Group*

- i) The Chair's report was noted
- ii) It was resolved to approve the wording for a sign to discourage dogs from entering Brickly Pond. **Action: EWG/Clerk**

117.9 Planning Committee

- i) Minutes of the Planning Committee Meeting of 12th May were noted.

117.10 Planning Appeal PL/22/4074/FA

- i) CBPC are, as a newly elected council, reviewing the outcome of the Planning Appeal. It was resolved to submit a formal complaint to Buckinghamshire Council in order to raise concerns and establish a foundation for addressing potential disputes in future. A draft letter will be brought to the July Council Meeting for approval.

It was resolved under Section 1 of the Public Bodies (Admissions to meetings) Act 1970, the public be excluded from the meeting for the following item of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

117.11 Formal complaint

- i) The draft response to the formal complaint was reviewed. Final draft to be circulated before response is sent by the Clerk.

117.12 Burial Ground Chapel

- i) Notes of the outcome of the meeting with the Burial Ground Custodian were noted.

117.13 Parish Council Office

- i) It was agreed by 8 votes to 2 to further investigate the possibility of alternative premises for the Parish Council office.

The meeting closed at 9.23 pm