

# CHESHAM BOIS PARISH COUNCIL

**Councillors are hereby summoned to attend the PARISH COUNCIL MEETING  
to be held on Monday 9<sup>th</sup> June 2025 at 8 pm  
at the Parish Office, Glebe Way, Chesham Bois  
for the purpose of transacting the following business**

---

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 11710 Section 1 extended by Local Government Act 11719 Section 117 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Photographic, recording, broadcasting, or transmitting the proceedings of this meeting is permitted in line with the provisions of the Openness of Local Government Bodies Regulations 2014.

*A Dealey*

## AGENDA

A Dealey, Parish Clerk

4<sup>th</sup> June 2025

### **117.1 Questions and Comments from the public (limited to 15 minutes)**

### **117.2 To Receive Apologies for Non-Attendance**

### **117.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting**

In accordance with Sections 30-33 of the Localism Act 2011 and CBPC's Code of Conduct, councillors are requested to disclose personal and prejudicial interests on matters to be considered at the meeting.

### **117.4 To Approve the Minutes of 12<sup>th</sup> May Annual Council Meeting**

### **117.5 Chair's Report**

### **117.6 Clerk's Report**

- i) To note the commencement date of the exercise of public rights
- ii) To review options for Council insurance policy renewal and resolve a course of action
- iii) To consider quotation for repairs to Tenterden Spinney Play area and resolve a course of action
- iv) To consider holding Planning Committee and Council meetings at the earlier times of 7 pm and 7.30 pm respectively and resolve a course of action

### **117.7 Finance**

- i) To approve finance reports
- ii) To approve payments

### **117.8 General Purposes – to Receive Reports from Working Groups**

- a) To Receive the Burial Ground Management WG Chair's Report**
  - i) To note Chair's report
  - ii) To resolve to allocate funds from reserves to settle extraordinary electricity charges incurred during Q1 and Q2 2025
  - iii) To consider the quote for the crown reduction of the cherry tree in the Original Formal section of the Burial Ground and resolve a course of action
  - iv) To review proposed changes and resolve to adopt new policy documents and application form with effect from 1<sup>st</sup> July 2025
- b) To Receive the Transport WG Chair's Report**
  - i) To note Chair's report

- c) Communications WG**
  - i) To note Chair's report
  - ii) To resolve to appoint Cllr Mellor as a member of the Communications Working Group
- d) Environment WG**
  - i) To note Chair's report
  - ii) To approve wording for a sign to discourage dogs from entering Bricky Pond

## **117.9 Planning Committee**

- i) To note the minutes of the Planning Committee Meeting of 12<sup>th</sup> May

## **117.10 Planning Appeal PL/22/4074/FA**

- i) To note current status of Planning Appeal and resolve a course of action if necessary

To be resolved under Section 1 of the Public Bodies (Admissions to meetings) Act 1970, the public be excluded from the meeting for the following item of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

## **117.11 Formal complaint**

- i) To review formal complaint received and resolve a course of action

## **117.12 Burial Ground Chapel**

- i) To note outcome of meeting with the Burial Ground Custodian following extraordinary electricity usage in chapel during Q1 and Q2 2025

## **117.13 Parish Council office**

- i) To review parish council office position and resolve a course of action