

CHESHAM BOIS PARISH COUNCIL

**Councillors are hereby summoned to attend the PARISH COUNCIL MEETING
to be held on Monday 10th March 2025 at 8 pm
at the Parish Office, Glebe Way, Chesham Bois
for the purpose of transacting the following business**

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 11310 Section 1 extended by Local Government Act 11319 Section 113 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Photographic, recording, broadcasting, or transmitting the proceedings of this meeting is permitted in line with the provisions of the Openness of Local Government Bodies Regulations 2014.

A Dealey

AGENDA

A Dealey, Parish Clerk

5th March 2025

113.1 Questions and Comments from the public (limited to 15 minutes)

113.2 To Receive Apologies for Non-Attendance

113.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting

In accordance with Sections 30-33 of the Localism Act 2011 and CBPC's Code of Conduct, councillors are requested to disclose personal and prejudicial interests on matters to be considered at the meeting.

113.4 To Approve the Minutes of 10th February Council Meeting

113.5 Chair's Report

113.6 Clerk's Report

- i) To approve appointment of internal auditor for 2024/25 financial year
- ii) To review and approve Standing Orders
- iii) To review and approve amended Financial Regulations
- iv) To review and adopt Model Publication Scheme
- v) To review and adopt Data Retention and Disposal Policy
- vi) To consider options for new office printer and resolve a course of action
- vii) To review and approve IT support up to 1st February 2026
- viii) Buckinghamshire Council unitary, town and parish elections Thursday 1 May 2025

113.7 Finance

- i) To approve finance reports
- ii) To approve payments

113.8 General Purposes – to Receive Reports from Working Groups

- a) To Receive the Burial Ground Management WG Chair's Report**
 - i) To note Chair's report
 - ii) To consider options to install 'keep dogs on lead' signage in Burial Ground and agree a course of action

- b) Common and Woodland**
 - i) To consider quotations for tree planting on North Road and resolve a course of action

- c) To Receive the Transport WG Chair's Report**
 - i) To note Chair's report
 - ii) To review the Devolved Services Agreement and resolve a course of action

d) Communications WG

- i) To note Chair's report and deadline for preparing Annual Parish Report
- ii) To agree speakers to be invited to Annual Parish Meeting 19th May 2025
- ii) To consider potential providers for .gov.uk domain and resolve a course of action

e) Environment WG

- i) To note Chair's report
- ii) To agree a budget of up to £250 to fund a bat survey or buy 2 bat monitors for the PC's use
- iii) To agree a budget of up to £300 for wildflower seed bags to use at community engagement events
- iv) To agree the purchase of a water quality analysis kit to monitor the health of Bricky ponds (£150)
- v) To agree a budget of £200 to purchase signage in appropriate natural materials for protecting Bricky pond
- vi) To agree to use budget surplus to purchase plants for the bee keeping area adjacent to the Woodland Burial Ground

f) Village Community WG

- i) Council to consider an event to mark the 80th Anniversary of VE Day 8th May 2025, and resolve a course of action.
- ii) To review arrangements for the Spring Common Clear-up on 5th April

113.9 Planning Committee

- i) To note the minutes of the Planning Committee Meeting of 24th February 2025
- ii) PL/24/2743/EU. Council to consider potential consequences of certificate of lawfulness granted by Buckinghamshire Planning Department and resolve a course of action

113.10 Neighbourhood Plan update

- i) To note Chair's report
- ii) To note planned community event on 15th March and agree expenditure
- iii) To note proposed support required from planning consultants and agree budget

113.11 Planning Appeal PL/22/4074/FA

- i) To note current status of Planning Appeal and resolve a course of action if necessary

113.12 Community Right to Bid

- i) Council to consider potential community assets to be registered on the Community Right to Bid Scheme and resolve a course of action