

CHESHAM BOIS PARISH COUNCIL

**Councillors are hereby summoned to attend the PARISH COUNCIL MEETING
to be held on Monday 8th April 2024 at 8 pm
at the Parish Office, Glebe Way, Chesham Bois
for the purpose of transacting the following business**

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 11000 Section 1 extended by Local Government Act 11009 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Photographic, recording, broadcasting, or transmitting the proceedings of this meeting is permitted in line with the provisions of the Openness of Local Government Bodies Regulations 2014.

A Dealey

AGENDA

A Dealey, Parish Clerk

100.1 Questions and Comments from the public (limited to 15 minutes)

100.2 To Receive Apologies for Non-Attendance

100.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting

In accordance with Sections 30-33 of the Localism Act 2011 and CBPC's Code of Conduct, councillors are requested to disclose personal and prejudicial interests on matters to be considered at the meeting.

100.4 To Approve the Minutes of 11th March Council Meeting

100.5 Chair's Report

100.6 Clerk's Report

- i) To approve CILCA training for Clerk at a cost of £350.00
- ii) Council to agree in principle the development of a neighbourhood plan

100.7 Finance

- i) To approve finance reports
- ii) To approve payments
- iii) To approve reserve movements

100.8 General Purposes – to Receive Reports from Working Groups

- a) **To Receive the Burial Ground Management WG Chair's Report**
 - i) To note Chair's report
- b) **To Receive the Common, Woodlands WG Chair's Report**
 - i) To note Chair's report
 - ii) To consider quotation for onsite consultation survey and analysis of boundary of common and resolve a course of action
 - iii) To consider resident's request for decoration of cabinet junction boxes and resolve a course of action
- c) **To Receive the Transport WG Chair's Report**
 - i) To note Chair's report
 - ii) To consider quotation for electrical and structural inspection of street lighting assets and resolve a course of action

d) Communications WG

- i) To note the content of the Chair's report:
- To note the submission deadline of 11/4/24 for Committee and Working Group reports to be included in the Annual Report for 2023/24
 - To note the request for the Planning Committee and Working Groups to review and undertake a clean up of relevant website content by 1/7/24
- ii) To consider the Working Group recommendation for the council to adopt a [gov.uk](https://www.gov.uk) domain for the Parish Council website and emails and agree a course of action.
- iii) To consider the option to purchase an office mobile phone contract and agree a course of action.

e) Environment WG

- i) To note the Chair's report
- ii) To consider the opportunity to participate in a national survey organised by the Bat Conservation Trust and resolve a course of action.
- iii) To consider an option for Buckinghamshire and Milton Keynes Environmental Records Centre (BMERC) to survey land owned by the council and resolve a course of action.

100.9 Planning Committee

- i) To note the minutes of the Planning Committee Meeting of 11th and 25th March 2024

To be resolved under Section 1 of the Public Bodies (Admissions to meetings) Act 1970, the public be excluded from the meeting for the following item of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

100.10 Review of Burial Ground costs and procedures

- i) To consider proposed terms and investment to adopt new operational processes and agree a course of action.