

CHESHAM BOIS PARISH COUNCIL

**Councillors are hereby summoned to attend the PARISH COUNCIL MEETING
to be held on Monday 12th February 2024 at 8 pm
at the Parish Office, Glebe Way, Chesham Bois
for the purpose of transacting the following business**

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1980 Section 1 extended by Local Government Act 1998 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Photographic, recording, broadcasting, or transmitting the proceedings of this meeting is permitted in line with the provisions of the Openness of Local Government Bodies Regulations 2014.

A Dealey

AGENDA

A Dealey, Parish Clerk

98.1 Questions and Comments from the public (limited to 15 minutes)

98.2 To Receive Apologies for Non-Attendance

98.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting

In accordance with Sections 30-33 of the Localism Act 2011 and CBPC's Code of Conduct, councillors are requested to disclose personal and prejudicial interests on matters to be considered at the meeting.

98.4 Co-option to the Council

- i. Candidate to be invited to introduce themselves to Council and take questions. Candidate will then be asked to leave the meeting.
- ii. Council to consider the application and resolve whether to co-opt Candidate.

98.5 To Approve the Minutes of 15th January Council Meeting

98.6 Chair's Report

98.7 Clerk's Report

98.8 Finance

- i) To approve finance reports
- ii) To approve payments
- iii) To approve appointment of Internal Auditor for 2023/24
- iv) Financial Regulations to be reviewed and approved

98.9 General Purposes – to Receive Reports from Working Groups

- a) **To Receive the Burial Ground Management WG Chair's Report**
 - i) To note Chair's report
 - ii) To consider requirements for tree safety work and agree a course of action:
 - (a) Safety survey and tree tagging
 - (b) Tree maintenance work
- b) **To Receive the Common, Woodlands WG Chair's Report**
 - i) To note Chair's report
 - ii) To consider the quote for establishing the boundary of the common and resolve a course of action
 - iii) To consider the draft remit for the CWWG and resolve a course of action
- c) **To Receive the Transport WG Chair's Report**
 - i) To note Chair's report

d) Environment Working Group

- i) To note Chair's report

e) Communications WG

- i) to note the Chair's report
- ii) To note the deadline for submitting content for Annual Parish Report

f) Village Community WG

- i) To note WG report
- ii) To consider the option to engage Chiltern Voice to support the fete and agree a course of action
- iii) To resolve to set fees for stall for the 2024 fete
- iv) To review the option to print a programme for the fete and resolve a course of action

98.10 Planning Committee

- i) To note the minutes of the Planning Committee Meeting of 29th January 2024

To be resolved under Section 1 of the Public Bodies (Admissions to meetings) Act 1970, the public be excluded from the meeting for the following item of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

98.11 Review of Burial Ground costs and procedures

- i) To review remuneration for Burial Ground Custodian for 2024/25 and resolve course of action.
- ii) To consider option for new operational procedures to be adopted in the Burial Ground and resolve a course of action