

Chesham Bois Parish Council

Minutes of the Council Meeting held in the Parish Office, Glebe Way, Chesham Bois at 8.00pm on Monday 15th January 2024

PRESENT: Cllr L Winrow (Chair), Cllr J Harris, Cllr P Eckersall, Cllr D King, Cllr D Buckingham

IN ATTENDANCE: Ms A Dealey (Clerk)

97.1 Questions and Comments from the Public - None received.

97.2 Apologies for Absence – Cllr J Bailey, Cllr V Yadav, Cllr S Staite

97.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting
None received.

97.4 To approve the Minutes of 11th December Council Meeting
Minutes were approved subject to note apologies from Clerk

97.5 Chair's Report
The Chair's report was noted.

97.6 Clerk's Report
Clerk's report was noted.

97.7 Finance

- i) Finance reports were approved.
- ii) Payments were approved.
- iii) Budget for 2024/25 was approved. Precept was approved at £96,069.07. Cllr Buckingham did not agree with level of increase.
Account codes will be reviewed for next financial year. Reserves to be reallocated after year-end accounts agreed. Finance WG meeting to be held early April.

97.8 To Receive Reports from Working Groups

a) Burial Grounds Management WG Chair's Report

- i) The Chair's report was noted.
- ii) Consideration of quotes for tree works to be deferred to February Council Meeting
- iii) Quotation received to repair path in the Old Formal Burial Ground and potholes outside the Chapel was approved. Clerk to advise contractor. **Action: Clerk**
- iv) Quotation received to make safe headstones following mandatory safety check was approved. Clerk to advise contractor. **Action: Clerk**
- v) Quotation for half page advertisement in YourAmersham at a cost of £111 was approved for January – April 2024. **Action: Clerk**
New information leaflet to be produced for the Burial Ground. **Action: BGMWG**

b) Common and Woodlands WG Chair's Report:

- i) The Chair's report was noted.
- ii) Quotation received for ash dieback tree work and tree maintenance on the Common in the sum of £3,520 was approved. Clerk to advise contractor. **Action: Clerk**
- iii) Quotation received for planting of Coronation Commemorative tree on the triangle on the Common in the sum of £507.98 was approved. Clerk to advise contractor. **Action: Clerk**
- iv) Quotation received for providing Clerk of Works service for tree works in the sum of £1,100 following 2024 tree survey was approved. Clerk to advise contractor. **Action: Clerk**
- v) Quotation received in the sum of £285.00 for installation of posts to define width of existing access to Parish Centre was approved. Clerk to advise contractor. **Action: Clerk**
- vi) A decision regarding establishing the boundary between the Common and Glebe land was deferred to the February Council Meeting.

c) Transport WG Chair's Report:

- i) The Chair's report was noted.
CBPC have expressed an interest in continuing with the Devolved Services scheme. Quotes to be requested. **Action: Clerk/TWG**

d) Environment Working Group Chair's Report

- i) The Chair's report was noted.
- ii) It was agreed planting of native bluebells on the Common would be deferred to 2025.

e) Communications Working Group

- i) The Chair's report was noted.
- ii) It was resolved that the PC logo would be updated. **Action: Clerk**

97.10 Planning Committee

- i) Minutes of 27th December Planning Committee Meeting were noted

It was unanimously resolved that under Section 1 of the Public Bodies (Admissions to meetings) Act 1970, the public be excluded from the meeting for the following item of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

97.11 It was resolved that Bucks Rights of Way Officer would be contacted regarding the boundary issue.
Action: Clerk

97.12 No further update on office lease. Following correspondence from resident, letter to be drafted to Archdeacon of Buckingham. Draft to be circulated to Councillors.
Action: Chair

The meeting closed at 9.44 pm