

Chesham Bois Parish Council

Minutes of the Council Meeting held in the Parish Office, Glebe Way, Chesham Bois at 8.00pm on Monday 11th December 2023

PRESENT: Cllr L Winrow (Chair), Cllr J Harris, Cllr P Eckersall, Cllr S Staite, Cllr V Yadav, Cllr D King

96.1 Questions and Comments from the Public - None received.

96.2 Apologies for Absence – Cllr J Bailey, Cllr D Buckingham, Ms A Dealey (Clerk)

96.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting
None received.

96.4 To approve the Minutes of 13th November Council Meeting
Minutes were approved subject to minor amendment.

96.5 To approve the Minutes of the 6th December EGM
Minutes were approved.

96.6 Chair's Report
The Chair's report was noted.

96.7 Clerk's Report
Clerk's report was noted.

96.8 Finance

- i) Finance reports were approved.
- ii) Payments were approved.
- iii) Draft budget for 2024/25 was presented for consideration. Clerk/Finance WG to update draft document and circulate. Budget to be finalised in January. **Action: Clerk/Finance WG**

96.9 To Receive Reports from Working Groups

a) Burial Grounds Management WG Chair's Report

i) The Chair's report was noted.
The Council agreed to create an area for arisings on site and proceed with Quote B. Clerk to advise contractor. **Action: Clerk**

b) Common and Woodlands WG Chair's Report:

i) The Chair's report was noted.
Clerk to arrange meeting with Oxford Diocese re boundary trees following tree safety survey in January 2024 and also following establishment of the boundary of the Common. **Action: Clerk**

- ii) Woodland management – Chair of WG to carry out further research re scope and cost and bring information to a future Council Meeting for consideration. **Action: WG Chair**
- iii) Boundary marking – Council agreed to action and obtain quotes. **Action: Clerk**
- iv) Pond clearance – Council agreed no further work was required.

c) Transport WG Chair's Report:

- i) The Chair's report was noted.
- ii) Council approved quotation for SWARCO to repair MVAS unit at a cost of £658.36.

Action: Clerk

d) Environment Working Group Chair's Report

- i) The Chair's report was noted.

e) Village Community WG

- i) The Chair's report was noted.

96.10 Planning Committee

- i) Minutes of 27th November Planning Committee Meeting were noted

It was unanimously resolved that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public be excluded from the meeting for the following item of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

96.11 Office Lease

No new correspondence received.

96.12 Burial Ground

The Council agreed that additional information was required, to be further considered in 2024. More information to be researched by BGMWG. **Action: Clerk/BGMWG**

The meeting closed at 9.40 pm