



MEMORIAL PERMIT APPLICATION

Chesham Bois Parish Council will grant permission to carry out memorial works on the grave detailed below, subject to the acceptance of the following conditions by the owner of the Exclusive Rights of Burial & the memorial mason. No work shall commence before Council has approved it. Chesham Bois Parish Council will not be responsible for any losses incurred for works to a memorial that was not approved.

PROPOSED DESIGN & INSCRIPTION :To be completed by the memorial mason

Burial Ground		Original Formal / New Formal / Woodland			Grave Number		
Name of Deceased					Date of Interment		
Memorial Details					Memorial Mason Details		
		High	Wide	Deep/Long	Name:		
	Headstone				Address		
	Base						
	Kerb				Contact Number		
Overall Height (from base to top of headstone include kerb)					BRAMM/NAMM Member		YES / NO
Proposed Material					Diagram of memorial to be drawn below or attached on a separate sheet if more space is required.		
Method of Fixing							
Additional Inscription		YES / NO					
Proposed Inscription							

AGREEMENT: To be read and signed by the memorial mason carrying out the work

I confirm that:

- I have been instructed to carry out the memorial work, a full description, including materials, dimensions, inscriptions and fixing methods is submitted with this form, and the applicant has seen and approved these. All work I complete will be in accordance with the British Standards 8415:2018, the Council's regulations and meet with the minimum standards as outlined by NAMM or BRAMM.
- I understand I will be responsible for any damage to Council property or to surrounding memorials, turf etc. caused by the negligence of myself, my workmen and/or any subcontractor employed by me.
- I agree to remove all unused materials/rubbish and leave the area in a neat and tidy state.
- I will not work while a funeral is in progress.
- A memorial permit application fee must be paid if this application is for a new memorial.

Signed		Name	Date
---------------	--	-------------	-------------

OFFICE USE

EROB Number		Burial Register Number		Permit Number	
EROB Date		Invoice Number		Permit Renewal Date	
Stonemason informed		Date Fee Paid		Database Updated	

AGREEMENT: To be read and signed by the owner of the Exclusive Rights of Burial

Full Name of Applicant			
Address	Phone		
	E-mail		
I understand that: <ul style="list-style-type: none">▪ I must comply with Chesham Bois Burial Ground regulations.▪ I am responsible for the costs of erecting and maintaining the memorial.▪ The memorial remains my property as owner of the grant of Exclusive Rights of Burial.▪ Chesham Bois Parish Council will carry out random testing of the memorial to ensure that I am complying with my obligations.▪ If the memorial is found to be in an unsafe condition at any time, it may be laid flat/removed without prior notice and I will be responsible for the cost of the removal and any renovation/repairs works.▪ Upon payment of the appropriate fees a permit valid for five years will be issued. Upon expiry, the permit will be renewable for a further five years on payment of a nominal fee.			
Signed		Name	Date

Please copy this page if there is more than one owner of the Exclusive Right of Burial.

Once completed please return this form with appropriate fees to

Parish Clerk
Chesham Bois Parish Council
Glebe Way
Chesham Bois HP6 5ND

Tel: 01494 432585

Email: clerk@cheshamboispc.org.uk

The information submitted in this form will only be used for the intended purpose referenced on this form. The Chesham Bois Parish Council Data Protection Privacy Policy can be found on the website: <https://www.cheshamboispc.org.uk>.