

# CHESHAM BOIS PARISH COUNCIL

Councillors are hereby summoned to attend the **ANNUAL COUNCIL MEETING**  
to be held on **Monday 13<sup>th</sup> June 2022 at 8pm**  
at the **Parish Centre, Glebe Way, Chesham Bois**  
For the purpose of transacting the following business

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Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1977 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Photographic, recording, broadcasting, or transmitting the proceedings of this meeting is permitted in line with the provisions of the Openness of Local Government Bodies Regulations 2014.

## AGENDA

A Dealey, Parish Clerk. 08/06/2022

### **77.1 To Elect a Chairman and Declaration of Acceptance of Office**

### **77.2 To Receive Acceptance of Office from Newly Elected Councillors**

### **77.3 Questions and Comments from the public (limited to 15 minutes)**

77.4 To Receive Apologies for Non-Attendance

### **77.5 To Receive Declarations of Interest or Dispensations Relating to this Meeting**

In accordance with Sections 30-33 of the Localism Act 2011 and CBPC's Code of Conduct, councillors are requested to disclose personal and prejudicial interests on matters to be considered at the meeting.

### **77.6 to Agree Membership of the following Committee and Working Groups**

- (a) Planning Committee
- (b) Burial Ground Management Working Group
- (c) Common, Woodlands and Burial Ground Maintenance Working Group
- (d) Environment and Sustainability Working Group
- (e) Finance Working Group
- (f) Transport Working Group
- (g) Village Community Working Group

### **77.7 To agree representation to the following Organisations:**

- (a) Amersham Community Board
- (b) Duke of Bedford's Trust

### **77.8 To appoint Council's Safeguarding Officer**

### **77.9 To Approve the Minutes of the 9<sup>th</sup> May 2022 Council Meeting**

### **77.10 Chair's Report**

### **77.11 Finance**

- i) Approval of Accounting Statements 2021/22
- ii) To approve payments
- iii) Confirmation of the commencement date of the exercise of public rights

### **77.12 General Purposes – to Receive Reports from Working Groups**

- a) **To Receive the Burial Grounds Management WG Chair's Report**
  - i) To review and resolve the boundary between Band C and Band D for plot and burial fees

**Resolved that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960, the public be excluded from the meeting for the following item of business, 77.12 b (i), on the grounds that it includes the likely disclosure of personal and confidential information**

- b) To Receive the Common, Woodlands & Burial Grounds Maintenance WG Chair's Report.**
  - (i) To review terms and conditions of potential easement on Common and resolve a course of action
  - ii) To review the quotes for redecorating the Burial Ground chapel and resolve a course of action
  - iii) To review the quotes for repairs to the Burial Ground chapel roof and resolve a course of action
  - iv) To review potential strategy for monitoring overhanging hedges/obstructions in the Parish and resolve a course of action
  - v) To review two requests from residents for memorial trees and resolve a course of action
- c) To Receive the Environment & Sustainability WG Chair's Report**
- d) To Receive the Transport WG Report**
  - i) To resolve to accept the terms of the Cricket Club lease
  - ii) To resolve to allow the loan of the community Speedwatch equipment subject to agreed conditions
- e) To Receive the Village Community WG Chair's Report**
  - i) To note current status of social media activity
  - ii) To consider adopting a Communication Policy for the Parish Council
  - iii) To consider whether a separate WG should be set up for Parish Council Communications

**77.13 Council to resolve to increase the matched funding contribution for the supply and installation of the proposed VAS on Amersham Road**

**77.14 To consider establishing a temporary Working Group to engage with the Landlord and agree a lease for the office premises used by the Parish Council in the Parish Centre**

**77.14 Planning Committee**

- (b) To note the minutes of the 23<sup>rd</sup> May 2022 Planning Committee Meeting.