

Chesham Bois Parish Council

Minutes of the Council Meeting held in the Parish Centre, Glebe Way, Chesham Bois at 8.00pm on Monday 9th May 2022

PRESENT: Cllr D Conway Read (Chair), Cllr R Heath, Cllr S Staite, Cllr D Buckingham, Cllr J Harris, Cllr L Winrow, Cllr A King, Cllr J Bailey, Cllr C Baldwin

IN ATTENDANCE: Ms A Dealey (Clerk)

76.1 Questions and Comments from the Public None received

76.2 Apologies for Absence. Cllr D King, Cllr P Eckersall

76.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting.

None received.

76.4 To Approve the Minutes of the Council Meeting held on 11th April 2022

Minutes were approved.

76.5 Clerk's Report

- a) Asset register 2021/22 was approved
- b) Internal Audit 2021/22 was approved
- c) Annual Governance Statement 2021/22 was approved

76.6 Finance

- a) The Chair's report was noted
- b) Financial reports were noted. Movements in reserved were approved. Match funding reserve to be closed and balance moved to General Reserve. Burial Ground reserve increased by surplus over expenditure of £39,884.55. Pond refurbishment reserve to be increased by £3,000. All other reserves to be unchanged. Amendments to be made if necessary during the year. Balance to go to General Reserve.
VAT reclaim to be made. **Action: Clerk**
- c) Payments were approved

76.7 To Receive Reports from Working Groups

a) Burial Grounds Management WG Chair's Report

Chair's report was noted:

- i) Two options for memorial benches were discussed, Glasdon Elwood and Lowther. Council resolved that the Glasdon Elwood memorial bench would be the recommended bench for the Burial Ground. 4 votes for Elwood, 3 for Lowther and 2 abstained. Elwood bench is made from recycled plastic and therefore requires no ongoing maintenance. The bench has extra weighted ends. Colour chosen – brown slats with dark oak ends. Memorial Bench Policy to be updated **Action: BGMWG**
- ii) Quotes for repairs to Chapel roof to be followed up **Action: CWBGMG**

b) Common, Woodlands and Burial Ground Maintenance:

Chair's report was noted:

- i) Council resolved to accept the offer of a Jubilee Bench from the Community Board. This new Glasdon Elwood bench will be placed next to the Rectory opposite Manor Barn to replace bench which has rotted. New bench will be purchased to replace Joplin bench and plaque replaced. **Action: CWBGMG**

- ii) Tenterden Spinney – Inspection has been carried out on trees in Tenterden Spinney. Report concludes that no emergency tree work is required. Trees are due for next survey in November. Council do not carry out amenity pruning. Council has fulfilled its obligation. Any Treework would require a planning application. Clerk to write to resident and confirm. **Action: Clerk**
- iii) Ash-die back survey – ongoing. Some funding may be available.
- iv) Pond – Match funding may be available for restoration of the pond. Survey to be carried out May/early June.
- v) Cricket Club Licence – lease needs to be registered at Land Registry. Cricket Club have agreed to bear the cost.
- vi) Bucklands quoted £890 plus VAT to repair ruts across the common prior to the fete. South Bucks have also been contacted to provide a quote.
- vii) Bucklands have quoted £750 to remove old wood from the Common. South Bucks to provide rustic benches by Bricky pond.
- viii) Bucklands have quoted £780 plus VAT to remove brambles in the Burial Ground. Timescale for work to be carried out to be established.
- ix) Burial Ground railings will be repaired at the end of May.

c) *Environment and Sustainability WG Chair's Report*

Chair's report was noted:

- i) 32 Entries have been received for the Photography Competition. Meeting arranged with Amersham Photographic Society for judging. Council approved £75 from the Community Engagement budget for the purchase of prizes. Prizes to be presented at the Jubilee Fete on 11th June.
- ii) Meeting arranged with Councillor A King to discuss Woodland Management Plan
- iii) It was noted that there is significant overlap between the Working Groups. Working Groups and remits to be confirmed at the Council Meeting in June.

d) *Transport:*

The Chair's report was noted

e) *Village Community*

The Annual Parish Meeting will be held on 23rd May in the Parish Centre. Guest speakers have been arranged from the Bucks Badger Group and the Chesham Society. Refreshments will be provided.

Beating the Bounds – Cllr D Buckingham to lead the walk. Cllrs J Bailey and P Eckersall to be First Aiders on the day. Refreshments will be provided at the Parish Centre.

Jubilee Village Fete – 40 stalls are confirmed. Schedule for the day to be sent to all stallholders this week. **Action: Clerk**

76.8 Meeting location

Councillors resolved by 8 votes for and 1 abstention to hold Council Meetings in the Parish Centre until July. The meeting venue will then be reviewed. The Parish Office is considered too small for all Councillors and any members of the public wishing to attend Council Meetings.

76.9 Planning Committee

- a) The minutes of the Planning Committee meeting on 25th April 2022 were noted and approved.

The meeting closed at 9.20 pm