

Chesham Bois Parish Council

Minutes of the Council Meeting held in the Carey Room, Amersham Free Church, Woodside Rd, Amersham at 8.00pm on Monday 11th April 2022

PRESENT: Cllr D Conway Read (Chair), Cllr R Heath, Cllr S Staite, Cllr D Buckingham, Cllr J Harris, Cllr D King, Cllr P Eckersall, Cllr L Winrow

IN ATTENDANCE: Ms A Dealey (Clerk)

75.1 Questions and Comments from the Public None received

75.2 Apologies for Absence. Cllr J Bailey, Cllr A King, Cllr C Baldwin

75.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting.

None received. Cllr Buckingham expressed his objection at the change of venue from the Parish Centre. This was noted.

75.4 To Approve the Minutes of the Council Meeting held on 14th March 2022

Minutes were approved.

75.5 Chair's report

Chair's report was noted.

75.6 Clerk's Report

The Clerk's report was noted.

- a) Updated General Privacy Notice was approved
- b) It was agreed that BBOWT to be approached to provide a speaker for the Annual Parish Meeting. **Action: Clerk**
- c) It was confirmed that Buckinghamshire Council are already involved in a large scale digital roll-out. It was resolved to respond to Gigaclear to deny permission to instal cables on the Common. **Action: Clerk**
- d) It was resolved that the Annual Report would be published on the website and hard copies would be produced to be available at the Annual Parish Meeting or on request. Cllr Buckingham to look into the possibility of hard copy being delivered as an insert with next issue of Your Amersham magazine. Working Group Chairs to provide reports for inclusion by 22nd April. **Action: Cllr Buckingham/WG Chairs**
- e) Policy for Operation London Bridge to be created.

75.7 Finance

- a) The Chair's report was noted.
- b) Financial reports from DCK were noted.
- c) Virements from reserves were agreed. £2,000 from General Reserves to Administration and £2,000 from Common and Woodland reserves to Common and Woodland **Action: Finance WG**
- d) It was unanimously resolved to change CBPC accounting system to AdvantEDGE **Action: Clerk**

75.8 To Receive Reports from Working Groups

a) Burial Grounds Management WG Chair's Report

Chair's report was noted:

- i) Council resolved to purchase Epitaph software for Burial Ground Management. 7 votes for and one abstention.

b) Common, Woodlands and Burial Ground Maintenance:

Chair's report was noted:

- i) It was resolved to accept the updated Grounds Maintenance Contract for 2022/23. Revised contract will run for 1 year before going out to tender in 2023.
Action: Clerk
- ii) Options for replacement benches were considered. Further information to be provided at the next Council Meeting before a decision is made.
Action: CWBGMWG
- iii) Posts on the Common – two quotes have been received to replace damaged or missing posts, also for the addition of new posts to protect the Common from encroachment. Experienced contractor was unanimously agreed at a cost of £1,900 plus VAT.
Action: Clerk

Options to replace the box hedging at the Burial Ground to be considered.

Repair to the Chapel roof has not been carried out. Alternative quotation to be requested.

Action: BGMWG/Clerk

Final version of the Cricket Club Licence is being produced. A Land Registry Plan showing the cricket pitch is required.

Action: CWBGMWG/Clerk

Tenterden Spinney – Meeting arranged with Surveyor and resident concerned about trees close to their property. Outcome to be reported at next Council Meeting.

Action: CWBGMWG

c) Environment and Sustainability WG Chair's Report

Chair's report was noted:

- i) Cllr D Buckingham has stepped down from the Working Group. Cllr Winrow thanked him for his contribution.
- ii) Nature Photo Competition for Chesham Bois schoolchildren in years 3,4,5 and 6 has been launched.
- iii) WG looking into funding for work on the pond and dealing with ash-dieback as part of nature and protected landscape funding scheme. Applications are as a group. Contact has been made to apply in conjunction with the Woodland Trust.

d) Transport:

The Chair's report was noted

- i) It was resolved to adopt the recommended mowing regime. Six cuts per year (cut and drop) and two cuts per year (cut and collect) for areas where wild flower growth is encouraged. Footpaths to be cut twice a year. No weed control to be used. This is on a trial basis. Contract due for renewal next year. 7 votes for with 1 abstention.
- ii) Confirmation received from SEB of a credit of £2,992.39 on our account for streetlighting.
- iii) Streetlight on Milton Lawns will be reinstalled within the next 2 weeks.
- iv) It was resolved to replace the streetlight on Glebe Way at a cost of £1,200 for the whole fitting.

75.9 Planning Committee

- a) The minutes of the Planning Committee meeting on 28th March 2022 were noted and approved.

The meeting closed at 9.00 pm