

Chesham Bois Parish Council

Minutes of the Extraordinary Council Meeting held at
The Parish Council Office, Glebe Way, Chesham Bois HP6 5ND
at 8 p.m. on Monday, 27th September 2021

PRESENT: Cllr D Conway Read (Chair); Cllr J Bailey; Cllr P Eckersall; Cllr J Harris; Cllr A King; Cllr D King; Cllr S Staite; Cllr L Winrow

IN ATTENDANCE: Cllr D Conway Read, Chair and acting Parish Clerk (due to vacancy)

68.1 Questions and Comments from the Public: None

68.2 To Receive Apologies for Non-Attendance: Cllr C Baldwin; Cllr D Buckingham; Cllr R Heath

68.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting.
None.

68.4 Pursuant to Section 1 of the Public Bodies (Admissions to meetings) Act 1960, it was resolved that the public be excluded from the meeting for the following items of business on the grounds that they include the likely disclosure of exempt information, stated to be confidential.

68.5 Appointment of accountants

i) The output of research undertaken by the Finance Working Group (WG) on behalf of the Parish Council, in respect of outsourcing specific financial operations, was presented and discussed.

It was resolved to appoint a firm of accountants to support the Parish Council on an interim basis.

ii) It was agreed that the Finance WG should review options for the next financial year to present at a Council meeting in January.

Actions: Finance WG

68.6 Recruitment of a Parish Clerk/RFO

i) The output of the activities of the Recruitment Working Group was presented and discussed.

It was resolved to issue an offer of employment to the selected candidate.

Action: Recruitment WG

ii) Proposed terms and conditions to be included in the template contract of employment supplied by NALC/SLCC were agreed. **Action: Recruitment WG**