

Chesham Bois Parish Council

Minutes of the Council Meeting held remotely at 8.00pm on Monday 11th January 2021

PRESENT: Cllr C Woolveridge (Chairman), Cllr J Bailey, Cllr D Buckingham, Cllr D Conway Read, Cllr J Harbottle, Cllr R Harrison, Cllr R Hartley, Cllr R Heath, Cllr D King, Cllr J Large & Cllr C Thomas.

IN ATTENDANCE: Mrs S Payne (Clerk) and 3 Members of the Public.

58.1 Questions and Comments from the Public.

A member of the public made a comment on the state of the area in front of the Londis shop. The litter bin is regularly overflowing, wheelchair access along the footway is hampered with the bollards being fitted with advertisement covers and goods being displayed on the footpath. Cllr Conway Read noted that Buckinghamshire Council had been contacted regarding overflowing bins and a request has been made to replace the existing bin with a larger dual waste and recycling bin.

58.2 Apologies for Absence. None.

58.3 To Receive Declarations of Interest or Dispensations Relating to this Meeting.

None received.

58.4 To Approve the Minutes of the Council Meeting held on 14th December 2020.

The minutes were approved unopposed and will be signed by the Chairman at the earliest opportunity.

Action: Clerk

58.5 To Review Councils Training and Development Policy.

Council reviewed the Training and Development Policy. **It was resolved that the Training and Development Policy did not require amending and was approved in its present form.**

58.6 To Consider requesting that members of the public wishing to attend online Council and Committee meetings register with the Clerk prior to the meeting.

It was resolved by a vote of 8 to 1 not to request that members of the public wishing to attend online Council and Committee meetings register with the Clerk prior to the meeting. Cllr Buckingham voted for the motion and Cllr Bailey and Cllr King abstained.

58.7 Finance.

- a) The financial reports and analysis for December 2020 were noted.
- b) Council considered the bank reconciliation documents. It was noted that the NSIB statement was an annual statement and was dated 14th April 2020. The Clerk would contact NSIB and request an updated statement. **It was resolved that this item would be deferred until an updated statement had been received.**
- c) The following payments were approved:

Action: Clerk

Payments	NET	VAT	Amount	Description
Buckland Landscapes	£120.00	£24.00	£144.00	Install Christmas Tree
Castle Water	£32.71	£0.00	£32.71	BG Water Oct-Dec 2020
Chiltern Society	£720.00	0.00	£720.00	Bois Wood Clearance/Replanting
DP Green Countryside	£12,165.00	£2,433.00	£14,598.00	Y2 Woodland Management tree work
DCK Beavers	£25.00	£5.00	£30.00	Jan 21 Payroll Administration
Farewells	£237.50	0.00	£237.50	BG Advert in issue 4 of Farewells
Mrs S Payne	£19.39	£0.00	£19.39	Zoom Software/office diary
Pear Technology Svs Ltd	£225.00	£45.00	£270.00	Mapping Software updates/Support
Ridgeway Woodlands	£800.00	£0.00	£800.00	Chestnut Lane/Cricket Pitch Treework/Spinney Planting

SparkX	£80.00	£16.00	£96.00	Lamp 33 replaced photocell & fuse
St Leonards Church	£152.22	0.00	£152.22	Office Electricity usage Oct-Dec 20
SSE	£287.67	£55.17	£342.84	Streetlight Electricity Dec 20
Utility Warehouse	£37.68	£7.53	£45.21	Nov 20 Telephone/ Broadband
Wildwood UK Ltd	£4,900.00	£980.00	£5,880.00	Spinney Activity Trail installation
Your Amersham	£117.00	£0.00	£117.00	BG Advert in Your Amersham Dec 20
Your Chesham	£118.00	£0.00	£118.00	BG Advert in Your Chesham Dec 20
Payroll	£2,177.15	0.00	£2,177.15	Jan 21 Payroll
		TOTAL	£25,780.02	

58.8 General Purposes – To Receive Reports from Working Groups

a) Common, Woodlands and Burial Grounds Maintenance: Cllr Thomas' report was noted.

i. *Management Plan:* The Chiltern Society are unable to carry out further clearing of debris in Bois Wood due to Covid19 restrictions. It is hoped that this will take place before the end of March so that the remaining trees can be planted.

The year 2 Woodland Management Plan tree work in the eastern section of the Common will be completed by the end of the week.

ii. *Tenterden Spinney Woodland Activity Trail:* The trail has been installed and a post installation safety check has been carried out.

b) Environmental & Sustainability: Cllr Conway Read's report was noted.

i. *Repair Cafe:* Cllr Conway Read will meet with Sustainable Chesham and discuss the possibility of jointly establishing a repair café.

c) Parish Centre Redevelopment:

i. **It was resolved that Council would not address the East Buckinghamshire Area Planning Committee at their meeting on 12th January 2021 regarding planning application PL/20/0401/FA.**

d) Village Community: Cllr Bailey's report was noted

i. *Council Noticeboard near Copperkins Lane:* Council agreed that a noticeboard in this area would engage residents on the west side of Amersham Road. Costings would be sought for a new noticeboard and for the relocation of the existing noticeboard near Mayhall Lane.

Action: Clerk

e) Burial Ground Management: Cllr Large's report was noted.

i. *Burial Ground Profile:* The Association of Natural Burial Grounds have returned the feedback forms they have received from members of the public who have used the Woodland Burial Ground. Key quotes will be included in the testimonial section of the website.

ii. *Burial Ground Administration:* The digital mapping surveyor will visit the burial ground at the end of January. A few days before the visit the Clerk and Sexton will mark out the woodland graves.

58.9 Planning Committee

a) The minutes of the Planning Committee meeting held on 23rd November 2020 were noted.

The meeting closed at 8.45pm