

**CHESHAM BOIS PARISH COUNCIL**  
**Action Plan Objectives for 2020/2021 Financial Year**

<i>Objective</i>	<i>Action</i>	<i>Budget</i>	<i>Timescale</i>	<i>Progress</i>
<b>Common &amp; Woodlands</b>				
<b>10 Year Common &amp; Woodland Management Plan:</b> Sustainable management of woodlands/ Common	<ul style="list-style-type: none"> <li>• Carry out Y2 requirements of the Plan</li> <li>• Planting in Bois Wood</li> </ul>	£6,000	Spring 21 Autumn 2020	<b>Nov 20:</b> Contractor Instructed for Treework. Planting almost complete delays due to Covid19t
<b>Tenterden Spinney Natural Play Area:</b> Promote use of Spinney	<ul style="list-style-type: none"> <li>• Identify site for play area</li> <li>• Establish Costs</li> </ul>	£4900	Spring 2020	<b>Nov 20</b> Installation scheduled for Dec 2020.
<b>Paths over Common:</b> maintain accessibility	<ul style="list-style-type: none"> <li>• Identify paths that need siding out</li> <li>• Identify paths that may require resurfacing</li> <li>• Cost &amp; instruct contractor</li> </ul>		Spring 2020 Spring 2020 Summer 2020	<b>April 20:</b> Delayed due to Covid-19 restrictions.
<b>Highways</b>				
<b>Speeding:</b> Reduce speeding	<ul style="list-style-type: none"> <li>• Maintain and rotate existing MVAS</li> <li>• Set up Speed Watch Teams and liaise with TVP</li> <li>• Secure funding for installation of permanent VAS on Amersham Road</li> </ul>	£1,000  £3,000	Ongoing Spring 2020 Spring 2020	<b>April 20:</b> Speedwatch teams all training and documentation complete. TVP delays due to Covid19.  <b>Nov 20:</b> Funding secured, & VAS ordered.
<b>Parking:</b> Improve highway safety	<ul style="list-style-type: none"> <li>• Completion of Amersham / Chesham Bois Parking Review</li> </ul>		Autumn 2020	<b>Nov 20:</b> Consultation complete works due Winter 20/21
<b>Burial Ground</b>				
<b>Data Management:</b> Improve mapping and data records.	<ul style="list-style-type: none"> <li>• Complete digital mapping and link to database</li> <li>• Produce maps for display on BG noticeboard</li> <li>• Complete Renumbering of BGs</li> <li>• Action database audit anomalies</li> </ul>	£2,210	May 2020 Autumn 2020 May 2020 Summer 2020	<b>Nov 20:</b> Delayed due to Covid-19 restrictions. Volunteer instructed to separate address cells on database and reconfigure date cells.
<b>Memorial Safety:</b> Ensure safety of visitors	<ul style="list-style-type: none"> <li>• Create memorial safety inspection schedule</li> <li>• Carry out Y1 inspections</li> <li>• Liaise with owners and manage remedial work</li> <li>• Inform existing owners of Memorial Permits expiry dates</li> </ul>	£1,000	Spring 2020 Summer 2020 Ongoing Ongoing.	<b>April 20:</b> Delayed due to Covid-19 restrictions and rescheduling of training.
<b>Site Amenities</b> Improve entrance area	<ul style="list-style-type: none"> <li>• Provide additional seating /flower beds at entrance</li> </ul>	£2,500	Spring 2021	<b>June 20:</b> Quotes sought
<b>Chalk Grassland:</b> Improve management and wildlife information	<ul style="list-style-type: none"> <li>• Provide Nature Info Board</li> <li>• Liaise with BC surveyor to establish a management plan</li> </ul>	£1,500	Spring 2021 Summer 2020	<b>Nov 20:</b> Field part mowed.

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<b>Village Community</b>				
<b>Village Fete:</b> Promote community engagement	<ul style="list-style-type: none"> <li>Organise the Biennial Village Fete</li> <li>(a) Encourage local groups, artisans, charities to take part</li> <li>(b) Promote recycling</li> </ul>	£1,500	June 2020	<b>May 20:</b> Fete Cancelled due to Covid-19 restrictions. Rescheduled to 12 June 2021
<b>Wildflower Identification Event:</b> Promote value of local wildlife sites	<ul style="list-style-type: none"> <li>Organise in collaboration with the Beautiful Burial Ground Project</li> <li>Encourage participation with schools and residents</li> </ul>		June 2020 June 2020	<b>June 20:</b> Organisers Rescheduled to 15 June 2021 due to Covid-19 restrictions.
<b>Defibrillator:</b>	<ul style="list-style-type: none"> <li>Install a defibrillator at the Parish Centre.</li> <li>Arrange training</li> </ul>	£1,532	April 2020 Spring 2020	Completed. <b>April 20:</b> Delayed due to Covid-19 restrictions.
<b>Environment &amp; Sustainability</b>				
<b>Wildflower Verges:</b> <i>Encourage the growth of wildflowers</i>	<ul style="list-style-type: none"> <li>Liaise with TfB and BCC to identify sites and agree wildflower species</li> <li>Agree cutting schedule</li> <li>Organise system of logging fauna &amp; flora with local schools/groups</li> </ul>		Spring 2020 Spring 2020 Summer 2020	<b>Nov 20:</b> ES WG established to look at increasing biodiversity. Sites identified.
<b>Council</b>				
<b>Communication:</b> Improve communication with parishioners	<ul style="list-style-type: none"> <li>Provide an Annual Review</li> <li>Seek resident's views on the installation of a Community Noticeboard on the west side of Amersham Road</li> </ul>	£600 £1,500	May 2020 Spring 2020	<b>Nov 20:</b> AR delivered to all residents. <b>April 20:</b> Consultation delayed due to Covid19. Should be ready to report to Council in Jan 21
<b>Local Government Award Scheme:</b> Ensure Council working to highest standards	<ul style="list-style-type: none"> <li>Seek NALC Foundation level status</li> </ul>		May 2020	<b>July 20:</b> Application submitted
<b>Local Elections:</b> Administer 2020 Local Parish elections	<ul style="list-style-type: none"> <li>Promote participation in the democratic process</li> <li>Encourage residents to stand as Parish Councillors</li> <li>Provide Councillor training</li> </ul>	£4,800	May 2020 April 2020 June 2020	<b>May 20:</b> Rescheduled to May 2020 due to Covid-19 restrictions.