

## **Funding Local Good Causes under Section 137 of the Local Government Act 1972**

To the best of my knowledge, our Council has never incurred expenditure under the provision of section 137 of the Local Government Act and has not formally considered doing so as policy.

**I am asking Council to consider using Section 137 of the Local Government Act 1972 to fund local good causes from time to time and adopting this as formal Council policy.**

Each potential request would be considered by Council against the comprehensive criteria set out in the attached documentation listed below:

1. The National Association of Local Councils Legal Topic Note 31 dated October 2018 which goes into greater detail.
2. An extract from the Local Council Admin Book

Any expenditure under S137 is adhoc by nature and would therefore be set against our general reserves as and when incurred.

Assuming we have 1000 (*actual figure to be confirmed*) local government electors on the register it would give the Council the ability to make awards of up to £8012 in the financial year 2019/20.

Our Clerk has summarised the salient points below:

Section 137 of the Local Government Act 1972 is a statutory power. It allows Councils to incur a limited amount of expenditure every fiscal year on anything they consider is in the interest of or will directly benefit the parish, or any part of it, or all or some of its inhabitants. An amendment in 1989 added the requirement that the expense incurred must be in proportion to the benefit gained.

Section 137 expenditure can only be used when no other specific power exists and cannot be used by a Council which is eligible to exercise the General Power of Competence, except to donate money to certain charities and appeals. The minute of a Council's resolution must clearly state when there is a Section 137 expenditure.

S137 payments are index-linked. The figure for 2019/2020 is £8.12. The annual s137 budget is limited and calculated by multiplying £8.12 by the total number on the electoral role on 1 April. Financial records must show a separate account for s137 spending.

Recipients of payments of £2000 or more must provide, within a year, a written statement detailing how the funds were used.

Examples of Section 137 payments are:

- to purchase equipment for a Community First Responder whose role is to provide life-saving support as the result of an emergency call
- a donation to the Royal British Legion for a wreath is one example of s137 expenditure.

Many more examples are listed in the Local Council Admin book extract.

# CHESHAM BOIS PARISH COUNCIL

## Balance Sheet

October 2019

Actual  
YTD

### Assets

<b>CURRENT ASSETS</b>	
Debtors	£2,600.00
Vat to be Claimed	£1,934.26
<b>Total</b>	<b>£4,534.26</b>
<b>MONIES HELD</b>	
Unity Current Account	£11,785.62
Unity Deposit Account	£43,121.29
Cambridge Building Society	£16,706.16
National Savings Account	£100,000.00
Other monies in hand	£1.79
<b>Total</b>	<b>£171,614.86</b>
<b>Total Assets</b>	<b>£176,149.12</b>

### Liabilities

<b>MONIES OWED SHORT TERM</b>	
Creditors	£3,107.43
Payroll Taxation	£382.39
<b>Total</b>	<b>£3,489.82</b>
<b>Total Liabilities</b>	<b>£3,489.82</b>

<b>Assets less Liabilities</b>	<b>£172,659.30</b>
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### **REPRESENTED BY:**

<b>Reserves</b>		<b>Spent YTD</b>	<b>Remaining</b>
General Reserves	£33,780.29	£2,031.00	£31,749.29
Burial Ground Reserve	£16,500.00		£16,500.00
Common & Woodlands Reserve: 10 year Management Plan	£42,397.00	£13,800.00	£28,597.00
Streetlighting Reserve	£15,484.00	£5,700.00	£9,784.00
Grants: Committed fete surplus	£0.00		£0.00
Devolved Services Reserve	£2,634.50		£2,634.50
LAF 50% Match Funding	£3,000.00		£3,000.00
Replacement Office	£30,000.00		£30,000.00
<b>Total Reserves</b>	<b>£143,795.79</b>	<b>£21,531.00</b>	<b>£122,264.79</b>

Income & Expenditure Account	£50,394.59
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<b>£172,659.38</b>
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-£0.08

**Chesham Bois Parish Council: Income & Expenditure**

<b>October 2019</b>	<b>Annual Budget</b>	<b>Current Period</b>	<b>Current YTD</b>	<b>Budget Remaining</b>	<b>Should be 58%</b>
<b>58% through year</b>					
<b>INCOME</b>					
Precept	£78,094.00		£78,094.00	0.00	100%
Interest Received	£1,100.00	£94.52	£763.11	336.89	69%
Burial Ground Plots	£18,400.00	£2,400.00	£12,200.00	6,200.00	66%
Burial Ground Memorials	£2,200.00	£600.00	£3,299.83	1,099.83	150%
Burial Ground Other income	£10,000.00	£2,100.00	£7,350.00	2,650.00	74%
Wayleaves Income	£790.00			790.00	0%
Devolution Contribution	£2,734.82		£2,734.82	0.00	100%
Licence Income	£5,600.00		£2,660.00	2,940.00	48%
Misc. Income	£200.00			200.00	0%
<b>Total Income</b>	<b>£119,118.82</b>	<b>£5,194.52</b>	<b>£107,101.76</b>	<b>12,017.06</b>	<b>90%</b>
<b>EXPENDITURE</b>					
<b>SALARIES, PAYE &amp; NI</b>					
Clerk Salary	£22,608.00	£1,684.07	£11,788.49	£10,819.51	52%
Employers National Insurance	£1,520.00	£133.18	£932.26	£587.74	61%
Employers Pension Scheme	£4,840.00	£385.65	£2,699.55	£2,140.45	56%
<b>Total</b>	<b>£28,968.00</b>	<b>£2,202.90</b>	<b>£15,420.30</b>	<b>£13,547.70</b>	<b>53%</b>
<b>ADMINISTRATION</b>					
Photocopier Costs	£300.00		£152.22	£147.78	51%
Stationery & Office Supplies	£250.00		£84.06	£165.94	34%
Telephone & Broadband	£400.00	£33.65	£260.59	£139.41	65%
Postage	£100.00	£7.32	£65.88	£34.12	66%
Office Rent	£400.00		£200.00	£200.00	50%
Office Electricity	£750.00	100.01	£275.10	£474.90	37%
Wages - Cleaning	£300.00	£25.00	£175.00	£125.00	58%
Equipment & Software	£900.00		£397.98	£502.02	44%
Training - Clerk	£200.00			£200.00	0%
Training - Councillors	£320.00			£320.00	0%
Subscriptions	£1,200.00		£729.31	£470.69	61%
Insurance	£2,000.00		£1,320.52	£679.48	66%
Digital Mapping	£300.00			£300.00	0%
Website	£400.00			£400.00	0%
APM/Elections/Public Meetings	£400.00		£105.03	£294.97	26%
Audit & Accountancy Fees & Bank Charges	£1,200.00	£25.00	£961.00	£239.00	80%
Advertising	£200.00			£200.00	0%
Clerk/Cllr/Sundry Expenses	£150.00			£150.00	0%
S137 Grants					
<b>Total</b>	<b>£9,770.00</b>	<b>£190.98</b>	<b>£4,726.69</b>	<b>£5,043.31</b>	<b>48%</b>

<b>BURIAL GROUND</b>					
Burial Ground Maintenance	£12,000.00	£1,013.77	£3,815.55	£8,184.45	32%
Water	£120.00	£11.19	£22.03	£97.97	18%
Electricity	£170.00		£100.77	£69.23	59%
Sexton Costs/Wages	£4,000.00	£151.67	£2,411.69	£1,588.31	60%
Memorial Safety	£1,000.00			£1,000.00	0%
Chapel Maintenance	£500.00		£380.00	£120.00	76%
Advertising & Marketing	£4,000.00	£235.00	£2,076.75	£1,923.25	52%
General Costs	£100.00	£49.50	£160.30	-£60.30	160%
<b>Total</b>	<b>£21,890.00</b>	<b>£1,461.13</b>	<b>£8,967.09</b>	<b>£12,922.91</b>	<b>41%</b>
Burial Grd Reserves Expenditure Funded Reserve					
<b>COMMON &amp; WOODLANDS</b>					
Ground Maintenance	£8,750.00	£315.85	£1,579.25	£7,170.75	18%
Pond Maintenance	£2,000.00		£495.00	£1,505.00	25%
Consultancy & Tree Inspections	£2,500.00		£50.00	£2,450.00	2%
Emergency Treework	£16,000.00	£1,210.00	£12,395.00	£3,605.00	77%
Dog Bin Maintenance	£1,958.64	£997.57	£997.57	£961.07	51%
Management Plan	£9,400.00		£487.00	£8,913.00	5%
Chiltern Society Work	£1,000.00			£1,000.00	0%
Sundry Expenses	£300.00			£300.00	0%
<b>Total</b>	<b>£41,908.64</b>	<b>£2,523.42</b>	<b>£16,003.82</b>	<b>£25,904.82</b>	<b>38%</b>
C&W Expenditure Funded Reserve			<b>£13,800.00</b>		
<b>TRANSPORT &amp; HIGHWAYS</b>					
Streetlights Maintenance	£1,000.00		£595.00	£405.00	60%
Streetlights Electricity	£3,150.00	£259.25	£1,622.92	£1,527.08	52%
General Costs	£1,000.00			£1,000.00	0%
Devolved Services	£4,200.00	£418.50	£3,391.00	£809.00	81%
MVAS	£3,200.00		£3,719.01	-£519.01	116%
<b>Total</b>	<b>£12,550.00</b>	<b>£677.75</b>	<b>£9,327.93</b>	<b>£3,222.07</b>	<b>74%</b>
Transport Expenditure Funded Reserve			<b>£5,700.00</b>		
<b>VILLAGE COMMUNITY</b>					
Events	£2,800.00	£8.00	£916.34	£1,883.66	33%
Walking Map	£500.00		£745.00	-£245.00	149%
Communications	£750.00		£600.00	£150.00	80%
<b>Total</b>	<b>£4,050.00</b>	<b>£8.00</b>	<b>£2,261.34</b>	<b>£1,788.66</b>	<b>56%</b>
General Reserves Expenditure Funded Reserve			<b>£1,050.00</b>		
<b>GRANTS</b>					
Funded from General Reserve			£981.00		
<b>Total</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£981.00</b>		
<b>Total Expenditure</b>	<b>£119,136.64</b>	<b>£7,064.18</b>	<b>£56,707.17</b>	<b>£62,429.47</b>	<b>48%</b>
<b>NET SURPLUS(DEFICIT) Before Reserve Transfer</b>	<b>-£17.82</b>	<b>£1,869.66</b>	<b>£50,394.59</b>		
<b>Reserve Transfers</b>		£0.00	£21,531.00		
<b>NET SURPLUS(DEFICIT) After Reserve Transfer</b>		<b>£1,869.66</b>	<b>£71,925.59</b>		

<b>PAYMENTS</b>	<b>NET</b>	<b>VAT</b>	<b>Amount</b>	
Affinity for Business	£11.19		£11.19	Burial Grd Water June-Oct 19
Buckland Landscapes Ltd	£969.62	£193.92	£1,163.54	Oct 19 Grounds Maintenance
Chiltern District Council	£997.57	£181.38	£1,178.95	Dog Bin Maintenance April-Sept 19
DCK Beavers	£25.00	£5.00	£30.00	Nov 19 Payroll Administration
First for Trophies	£12.00	£2.40	£14.40	Woodland BG Disc engraving
MacIntyre Trees Ltd	£1,620.00		£1,620.00	Tree Safety Survey of Common Land
Ridgeway Woodlands	£1,430.00		£1,430.00	BG Flail Mowing/BG Treework/Chestnut Lane Treework
Royal British Legion	£50.00		£50.00	Remembrance Wreath*
Mrs S Payne	£28.66		£28.66	Sweets for Events/Cable Ties/Stamps
St Leonards PCC	£100.01		£100.01	Office Electricity July-Sept 19
South Bucks Tree Surgeons	£1,030.00	£206.00	£1,236.00	Tenterden Spinney Safety Treework
Toolshed	£180.00	£36.00	£216.00	Footpath clearance/hedge cutting
Your Amersham	£117.00		£117.00	BG Advert in Your Amersham Nov 19
Your Chesham	£118.00		£118.00	BG Advert in Your Chesham Nov 19
Utility Warehouse	£33.65	£6.73	£40.38	Sept 19 Telephone/Oct 19 Broadband
Staff Salaries	£1,873.65		£1,873.65	Nov 19 Salaries
Bucks County Council	£483.33		£483.33	Nov 19 Pension Contributions
			<b>£9,711.11</b>	
<b>RECEIPTS</b>				
HMRC	£6,373.93		£6,373.93	Q2 VAT Return
Resident	£450.00		£450.00	Plot & Ashes Interment L632
Non-Resident	£800.00		£800.00	Memorial N817/813
Non-Resident	£1,500.00		£1,500.00	Plot & Interment Q1053
Non-Resident	£250.00		£250.00	Interment H439
Non-Resident	£850.00		£850.00	Plot & Ashes Interment 20a
J Brown FS	£1,500.00		£1,500.00	Plot & Interment W114
Non-Resident	£400.00		£400.00	Memorial 2S
Opal Funeral Svs	£1,500.00		£1,500.00	Plot & Interment W62
Berkhamsted School	£2,600.00		£2,600.00	Parking Licence: March- Sept 19
NS&I Savings	94.52		£94.52	Sept 19 interest
			<b>£16,318.45</b>	
* Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount				

**1. Management Plan for the Common and Woodlands**

Work in Bois Wood has not yet started. We are in the process of trying to obtain some free trees from The Woodland Trust for replanting in Tenterden Spinney; however, in order to comply with the species mix required by the Forestry Commission we will have to purchase some trees as well.

**2. Burial Ground Maintenance**

The ash and prunus trees by the car park have been felled and this gives us the opportunity to design and build a more attractive entrance to the burial ground with raised beds and seating. The final maintenance work for the year has taken place and hedges cut.

**3. Common Maintenance**

We have agreed costings for planting some new trees at the junction of Chestnut Lane and Sycamore Road.

We have received the full safety check of all trees on the Common near roads, paths or properties and met the consultant on site to discuss those he considers high priority, where work should be completed within 4 months. There are 12 trees to be felled and a further 9 where reduction of dead or potentially dangerous limbs is high priority and we will obtain quotes for this work. We have identified 34 trees regarded as medium priority, where work should be carried out within 12 months. This means that the budget for emergency tree work is likely to be exceeded this financial year; given that safety is our priority, there is little option but to carry out the necessary work once we have been made aware of the problems.

**4. Request for an easement over common land**

Councillor Harrison and Councillor Thomas met the owner of 18, Long Park Close on site to look at his request for an easement over the Common in the light of the transport report that he provided. One of the Council's previous objections concerned the widening of the track from 4mtrs to 4.8mtrs for the first 10mtrs from the junction with the main road; however, on examination, the foundations of the track are already wider than this and the splay at the main road is over 10mtrs but simply covered in leaves and detritus. Therefore, only an additional 0.8mtrs (0.4mtrs either side) of top layer of tarmac would be required for about 5mtrs to satisfy the Highways, and since the groundwork is already there this could not be regarded as "development" or a change in the amenity value of the Common.

Our second objection was that access across the Common was not necessary as there was potential access to Long Park Close. This access, however, would have a very steep gradient as there is a 4mtr drop from road level to the site of the new dwelling. Since planning permission has already been given for access to the track that subsequently crosses the Common, it appears to be the logical answer. From the layout of the land there seems to be no possibility of other future additional houses using this track, so one extra house will hardly make any difference to traffic movements across the Common.

Councillors should note also that compensation may be obtained by the Council for granting an easement.

We recommend, therefore that the Council reconsiders the decision not to grant an easement to the owner of 18, Long Park Close.

Cllr C Thomas



## **Council Meeting 12<sup>th</sup> November 2019**

### **Burial Grounds Management Working Group Report**

#### **Progress Against Defined Objectives**

<b>Objective for Working Group</b>	<b>Details of Latest Progress</b>
Improving <b>Burial Ground Profile</b>	<p><b>Ongoing</b> November edition of Your Amersham published details of the achievement of the CYA 2019.</p> <p>Cllr Large and Clerk will be attending training on social media techniques. Lessons and best practice learned will be reflected in future social media strategies to raise the BG profile.</p> <p>The WG has approved the use of the Burial Ground as a location by a small independent film maker. Filming took place on 30<sup>th</sup> July. Links to the film will be made available for social media/website use. Clerk has registered BG details with Lavish Locations; the details are not yet live but will allow the BG to be searchable by location scouts once they are. Clerk is chasing.</p>
Evaluating <b>Impact of Advertising</b> and marketing initiatives to inform future decisions	<p><b>Ongoing</b> WG met on 12<sup>th</sup> July to agree an advertising strategy in various publications. An invitation from Stoke Mandeville hospital for inclusion in their bereavement guide was refused, given our coverage in the County wide bereavement guide issued by local registrars with the death certificate. WG agreed that advertising should continue next year in “Farewells” (the successor to More to Death), given the amount of traffic that had already resulted from it. 10% budget remains uncommitted to enable new approaches to be evaluated if affordable later in the financial year.</p> <p>There have been 5 plot purchases (4 Woodland, 1 Formal) since the last report. One was from local knowledge, 3 from Funeral Director and hospice recommendations, 1 from the website.</p>
Developing plans for future <b>Burial Ground Events</b>	<p><b>Ongoing</b> Burial Ground Open Days will be continued as a valued annual event. The Clerk is liaising with the “Beautiful Burial Ground” group to see if it would be able to offer a “fungus foray” during the 2020 Open Day.</p> <p>WG has expressed interest in further events associated with the meadow and its wildlife (including a bat walk).</p> <p>This item will also include longer term planning for the Burial Ground centenary in 2024, as plans develop.</p>
<b>Review Fees and Charges</b> as appropriate. ICCM best practice is that fees and charges are formally reviewed every 3-5 years. WG should also review informally annually alongside budget setting exercise.	<p><b>Ongoing.</b> Fees and Charges were last agreed by Full Council in November 2017 alongside the Burial Ground regulations. WG will carry out an initial benchmarking exercise to compare our current fees schedule with those of other local, and competitor, burial grounds.</p>
<b>Burial Ground Administration:</b> Updating electronic and paper database to reflect best practice and to enable smooth link with data from the digital mapping of the burial ground.	<p><b>Ongoing</b> Clerk working through identified anomalies. Cllr Large has identified a list of anomalies between the map and digital record of the Original Formal burial ground.</p> <p>Clerk has commissioned Pear to create accurate map of Woodland Burial Ground. Pear made an initial map of the New Formal grounds on 8<sup>th</sup> February 2018, over which a grid with plots will be laid to construct a full map. The budget for this work has been rolled forward again to FY19-20. This work requires time-consuming input from the Clerk to support Pear’s work.</p>

	<p>Clerk will reissue grants for those plots in Original Formal (2), New Formal (14) and Woodland Burial Ground (82) that are affected by Council decision of November 2017 to renumber the plots. Position of ashes caskets within plots will be uniquely identified by a lettering system agreed and will be reflected in the records and admin system going forward. Those plots in the Woodland Burial Ground which require renumbering are dependent on the revised digital map to be produced by Pear.</p> <p>Summary maps of the Grounds will be available on the public noticeboard once installed, in line with best practice. In time, a limited database will also be searchable online.</p>
<b>Evaluate Land Usage and Future Land Needs</b>	<b>Ongoing</b> Application from HS2 exposed the need for WG to have good information about current BG capacity, and future land and maintenance requirements. WG of 12 <sup>th</sup> July have authorised an initial scoping exercise to gather information.
<b>Improving the Site Amenities</b>	<p><b>Ongoing</b> The following items are being taken forward (in collaboration with CWBGMWG):</p> <ul style="list-style-type: none"> <li>• A small leak has reappeared in the roof. Clerk is dealing</li> <li>• Damp has been discovered in the internal Chapel walls at the rear lhs. Clerk will commission expert opinion and contractors to rectify.</li> <li>• Develop plans to improve planting and seating near entrance/toilet/Chapel area. The diseased ash and prunus have now been removed, so site is clear for landscaping.</li> <li>• Consider installing a new shelter for the Woodland Burial Ground mourners where large shed currently stands. In the meantime, provide 10-15 umbrellas, with appropriate stand, to be stored in Chapel.</li> </ul>

### Other Items

ICCM has arranged a Memorial Inspection Training which will take place at Chesham TC on Monday 17<sup>th</sup> Feb 2020. The Council has a duty of care to make Memorials safe, though it cannot repair them or remove them, as they are the property, and responsibility, of the plot owner. Clerk, Sexton and Cllrs Thomas and Large will be attending this training.

### Action for Council

Councillors are invited to note the progress against objectives made.

Jane Large  
5 November 2019

## **Transport Working Group Report for 11 November 2019 Council Meeting**

### **Mobile Vehicle Activated Sign (MVAS)**

We now have 6 MVAS signs operational in the parish as detailed below:

MVAS 1 was relocated in Bois Lane near the Zebra Crossing on 12 Oct.

MVAS 2 was relocated to Holloway Lane from Copperkins at the junction of Deep Acres on 12 Oct. This unit has a fault and is not collecting data which has been reported to Swarco.

MVAS 3 remains located in North Road at the junction of Long Park.



MVAS 4 was relocated to Copperkins at the junction of Deep Acres from Amersham Road outside the Beacon school facing Amersham on 12 Oct.

MVAS 5 remains located on the Amersham Road outside the Beacon school facing Chesham.

MVAS 6 is a solar powered unit and is located on the Amersham Road, outside the Beacon school, facing Amersham from the 12 Oct and is now in full working order.

Data has been downloaded from 2 units this month. We are now clear about the process to download data from the other 3 units.

<b>Compliance rate at speeds below 35 mph</b>		
MVAS 1		93.9%
MVAS 1		98.5%
MVAS 3		96.8%

<b>Total vehicles monitored</b>		
MVAS 1		94,589
MVAS 1		25,338
MVAS 3		190,055
<b>Total</b>		<b>309,982</b>

The compliance rate for speeds below 35mph is 96.8%

The top speed recorded in Bois Lane near the church is 75 to 70 mph

The top speed recorded in Bois Lane near the Zebra Crossing is 55 to 59 mph

The top speed recorded in North Road is 70 to 74 mph

These statistics will be passed to the police to assist them with their speed enforcement campaign.

<b>MVAS 1 Bois Lane near Church</b>			
<b>5 April 2019 to 20 August 2019 2019</b>			
<b>137 Day monitoring period &amp; 106 days data</b>			
	Number of		
	Movements		
5 - 9 mph	4,990		5.3%
10 - 14 mph	4,957		5.2%
15 - 19 mph	9,693		10.2%
20 - 24 mph	21,621		22.9%
25 - 29 mph	31,091		32.9%
30 - 34 mph	16,477		17.4%
35 - 39 mph	4,402		4.7%
40 - 44 mph	1,008		1.1%
45 - 49 mph	248		0.3%
50 - 54 mph	65		0.1%
55 - 59 mph	25		0.0%
60 - 64 mph	9		0.0%
65 - 69 mph	1		0.0%
70 - 74 mph	1		0.0%
75 - 79 mph	1		0.0%
80 - 84 mph	-		0.0%
85 - 89 mph	-		0.0%
<b>Total Movements</b>	<b>94,589</b>		<b>100.0%</b>

<b>MVAS 3 North Road</b>			
<b>5 April 2019 to 21 October 2019</b>			
<b>199 Day monitoring period &amp; 181 days data</b>			
		Number of	
		Movements	
5 - 9 mph	4,250		2.2%
10 - 14 mph	5,054		2.7%
15 - 19 mph	15,089		7.9%
20 - 24 mph	57,511		30.3%
25 - 29 mph	72,243		38.0%
30 - 34 mph	29,890		15.7%
35 - 39 mph	5,024		2.6%
40 - 44 mph	764		0.4%
45 - 49 mph	183		0.1%
50 - 54 mph	33		0.0%
55 - 59 mph	9		0.0%
60 - 64 mph	3		0.0%
65 - 69 mph	1		0.0%
70 - 74 mph	1		0.0%
75 - 79 mph	-		0.0%
80 - 84 mph	-		0.0%
85 - 89 mph	-		0.0%
<b>Total Movements</b>	<b>190,055</b>		<b>100.0%</b>

<b>MVAS 1 Bois Lane near Zebra Crossing</b>			
<b>12 October 2019 to 21 October 2019</b>			
<b>9 Day monitoring period &amp; 9 days data</b>			
	Number of		
	Movements		
5 - 9 mph	1,581		6.2%
10 - 14 mph	3,045		12.0%
15 - 19 mph	3,723		14.7%
20 - 24 mph	7,363		29.1%
25 - 29 mph	7,225		28.5%
30 - 34 mph	2,012		7.9%
35 - 39 mph	311		1.2%
40 - 44 mph	56		0.2%
45 - 49 mph	14		0.1%
50 - 54 mph	7		0.0%
55 - 59 mph	1		0.0%
60 - 64 mph	-		0.0%
65 - 69 mph	-		0.0%
70 - 74 mph	-		0.0%
75 - 79 mph	-		0.0%
80 - 84 mph	-		0.0%
85 - 89 mph	-		0.0%
<b>Total Movements</b>	<b>25,338</b>		<b>100.0%</b>

## **LAF**

At the June meeting Council approved the commitment of up to £7000 funding for CBPC to join with another area's application for a Traffic Regulation Order (TRO) to have yellow lines applied to seven junctions in the parish. Simon Garwood, the LAF manager, has been asked to try and link our scheme with a proposal in Penn. I raised this at the Parish Liaison meeting on 6 Nov and I'm afraid there is little sign of progress at present but I will keep pestering.

## **Devolution**

It is confirmed that the current Devolution programme has been extended to March 2022

Trials to extend delegated services will commence in 2020/21 in 5 pilot areas with the intention of a wider roll out in 2021/22.

## **Street Lighting**

The replacement street light for Glebe Way has been ordered from Sparkx.

The new street lighting installed in Milton Lawns has been commissioned. We will fit a timer to one light, as agreed with a resident, for it to switch off at 23.00.

As agreed at the June meeting, we agreed to tender to 3 contractors to supply power to the street light in Glebe Way. This tender was issued on 16 Sept with a 1<sup>st</sup> Oct response deadline. 2 companies subsequently declined to respond.

**Sparkx have submitted a price of £8811.80 + VAT and Council is requested to approve this expenditure.**

BCC own street light No 32 at the junction of Bois Ave and Amersham Road which was damaged by a tree in 2017! This has now been replaced and is fully functional!!

As agreed, I wrote to all residents of Bois Avenue asking for their views on the installation of an additional street light with a response deadline of Friday 20 September. As expected, opinion was divided with a vote of 10 in favour and 7 against. The working group has considered the response and concluded that we should not proceed with the installation of a new street light at the present time for the following reasons:

1. BCC have repaired the damaged street light which does considerably improve the lighting in the road.
2. Whilst a majority are in favour, 7 residents are not and are quite vociferous in their opposition. We may therefore be causing more problems than we are resolving.
3. The case is not made to justify the financial cost.

## **Meetings Attended**

Social Prescribing event at King's Church on Thursday 17 Sept

TfB Focus group 21 Oct

Neighbourhood Watch coordinator group 6 Nov

BCC Parish Liaison meeting 6 Nov

I will provide a brief summary of the main learning at the meeting.

Following on from our discussion at last month's meeting I subsequently learned that Friends of the Earth have guidance for town and parish councils on their website – follow the link below.

<https://policy.friendsoftheearth.uk/reports/20-actions-parish-and-town-councils-can-take-climate-and-nature-emergency>

**CLlr David King 10 November 2019**

# Council Meeting 11<sup>th</sup> November 2019

## Parish Centre Redevelopment Working Group Report

### Progress Against Terms of Reference

Terms of Reference	Details of Latest Progress
<p>To collate and disseminate information on St Leonard's Church proposals to redevelop the Parish Centre.</p>	<p><b>Ongoing</b> The draft plans and proposals, which were presented at the Consultation meetings in March, have been uploaded to the Church website together with FAQs, and an update on the latest developments following the Church's pre-planning meetings with Chiltern District Council. Links to this website are on the Parish Council website and have been repeated on its social media outlets.</p> <p>WG has commissioned independent analysis regarding the Transport and Heritage impact of the development from specialist consultants – the Church having agreed to make their report (data and conclusions) available.</p> <p>PC website and social media have been updated to encourage traffic to the new outline plan.</p>
<p>To ensure residents are aware of the proposals and promote attendance at consultation events.</p>	<p><b>Ongoing</b> The CBPC Annual Review, which was sent for delivery to all Chesham Bois residents outlined the aims of the redevelopment, and provided links for residents to engage with the Church consultation process and feedback to the Parish Council. Similar wording has been posted on the Parish Social Media outlets.</p> <p>The Church held a pre-planning presentation event for the Village on 3<sup>rd</sup> November to present the most recent plans which consolidate any changes resulting from the pre-planning meetings that they have had with CDC. CBPC publicised this event electronically, and by supporting distribution of the Church posters. Councillors attended the event to learn more, and to hear residents' reactions.</p>
<p>To engage with the community to gather views.</p>	<p><b>Ongoing</b> The Working Group has received 2 emails from residents expressing views on the development since the last meeting. Replies have been sent.</p> <p>WG will hold meetings with any residents' groups (including Neighbourhood Watch groups), <u>should they be requested</u>. The Parish Council website and its social media outlets have underlined CBPC's interest in receiving all views. However the Parish Council is not proposing to approach groups asking for feedback as this could be interpreted as favouring some groups over others. Once any formal planning application is made CBPC will hold an Extraordinary Council Meeting (anticipated to last no longer than 90 minutes). This will be advertised with at least 3 clear days' notice, so that any interested parties can attend. Presentations of views will be encouraged. CBPC announced this approach, via a published statement at the Village pre-planning event on 3<sup>rd</sup> November. This included a reminder of the specific planning criteria framework within which any response to a planning application must be made.</p> <p>This information will also be made available on the PC website, and via the usual social media channels, once the formal planning application timescale is known.</p> <p>The full Council will then meet subsequently to formulate its own response to the planning application, where confidential voting will be accepted.</p>
<p>To liaise with St Leonards on requirements for Parish Council office within the Centre.</p>	<p><b>Ongoing</b> –as part of the 8<sup>th</sup> October meeting further input was sought from Sam which highlighted the need for secure storage space and privacy for her work when others are in the shared space. Revised plans have been sent by the Church to the Council, which provide for two areas, including a "hatch" access point overlooking the Café area, together with a private meeting room and storage. It should be noted that the Council will need to book meeting rooms for Council and other Meetings.</p>

**Action for Council:** To note progress against the WG objectives.

Cathy Woolveridge November 2019