

# Appendix 1: Fees and Charges

## Plot Purchase and Burial Fees

The scale of fees charged for plot purchase or reservation are the same for the Original Formal, New Formal and Woodland Burial Grounds. The Council requests that, where plots are reserved by purchasers for their own use, they are notified of the contact details for the next of kin, or the person to which ownership of the plot will transfer, if known.

### Different scales of fees are charged as follows:

- a. If the residence of the deceased or the plot owner is in the Civil Parish of Chesham Bois at the date of death or at the date of reservation; or where a resident has passed away in a nursing home or hospice outside of the parish having moved from the civil parish in the previous 24 months, or longer at the Clerk's discretion. **Single Fees**
- b. If the residence of the deceased or the plot owner is in the Ecclesiastical Parish but outside the civil boundary at the date of death or at the date of reservation: **Single Fees +  $\frac{1}{3}$**
- c. If neither the deceased nor the plot owner is a resident of the Parish: **Double Fees**

### 1. For the exclusive right of burial for 99 years (maximum 4 owners at any one time)

A full-size adult plot	£400
A small plot for an ashes casket	£300
A family plot (double width, double depth)	£750

*Family plots are only available within the Original and New Formal Burial Grounds*

### 2. For the interment of coffins and caskets of ashes

For an infant under 12 months or foetus	Free of Charge
For a child under 18 years	£100
For an adult	£300
For casket of ashes	£100
For scattering of ashes	No charge

*Please discuss with the Sexton prior to scattering ashes.*

### 3. Sexton's Fee: £50

*For the services of the Council's employee who attends the burial*

### 4. Gravedigger's Fee paid directly

### 5. Minister's Fee paid directly

### 6. Hire of the Chapel £50

The Council must approve gravediggers.

All fees due to the Council are payable in advance of the burial.

## Memorial Fees

Following a burial, plot owners may decide to erect a memorial to their loved one on the burial plot, once the soil has settled (usually 12 months).

Different scales of fees are charged for the initial installation as follows:

- a. If the residence of the deceased or the plot owner is in the Civil Parish of Chesham Bois at the date of death or at the date of reservation, or where a resident has passed away in a nursing home or hospice outside of the parish having moved from the civil parish in the previous 24 months, or longer at the Clerk's discretion: **Single Fees**
- b. If the residence of the deceased or the plot owner is in the Ecclesiastical Parish but outside the civil boundary at the date of death or at the date of reservation: **Single Fees + 1/3**
- c. If neither the deceased nor the plot owner is a resident of the Parish: **Double Fees**

The fees indicated include the first inscription.

Headstones & Raised Tablets £200

Kerbstones at discretion of Council £500

For each subsequent inscription £50

Council must approve the wording on memorials prior to installation. Once a Memorial installation has been approved, a Memorial Permit valid for 5 years will be issued, subject to the memorial being in safe condition

Renewal of Permit (every 5 years) £5

## Garden of Remembrance Plaque Fees

These must be in Karin Grey Granite and be of the following dimensions: -

A plaque of size 9" x 8" x 1" (225 x 200 x 25mm) bearing an inscription of up to 100 letters

- a) to be retained for 50 years £50
- b) to be retained for a further 25 years, an additional £50

Having sought and received approval from the Council, applicants must arrange, and pay direct, for the purchase of the plaques and for the fixing to the wall. Work must be carried out by an approved contractor.

The Council reserves the right to remove plaques which do not meet with the above requirements or which are remaining outside the time purchased.

## **Donation of Benches to the Burial Grounds**

The Council will accept the donation of benches, with or without memorial inscriptions, to the Formal Burial Grounds. Benches will be installed at the donor's own expense, and the bench and installation should be of an appropriate standard as required by the Council. The precise location of the bench must be agreed with the Council. The bench will subsequently be maintained as a Council asset, and the Council reserve the right to remove any bench which becomes unsafe. Those interested in buying a bench in memory of a loved one should contact the Clerk for more information.

## **Sponsorship of Wildlife Box in the Burial Grounds**

A limited number of habitat boxes can be provided by the Council, which can be sponsored in someone's memory. The Council will specify the location of the boxes within the surrounding woodland. Boxes are available for birds, bats, and various insects such as solitary bees and ladybirds.

Sponsorship of a wildlife box comprises the price of the box for its lifetime, guaranteed for 3 years. The Council reserve the right to move the box location.

Insect/ Bird/Bat Box Sponsorship	£85
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## **Burial Records Fees**

Fees associated with Burial Records should be paid as specified by the Clerk of the Council.

Search Fees for copies of Burial Record	£10 per hour or part thereof
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Transfer of Exclusive Right of Burial	Free
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*The Council reserve the right to charge an appropriate administration fee (£10 per hour or part thereof) for frequent, or non-standard transfers.*