

PLOT APPLICATION FORM

PLOT DETAILS

Burial Ground	Original Formal / New Formal / Woodland	Plot Number	
Plot Type	Burial / Ashes		
How did you hear about us?			

DETAILS OF OWNER

Full Name			
Address			
Email			
Telephone Number		Mobile Phone Number	
There can be a maximum of four owners of a plot. Each owner will need to complete a form and sign a declaration.			

DECLARATION: To be read and signed by the applicant

I hereby apply to purchase the Exclusive Rights of Burial that I have selected. I am aware that I am buying the Exclusive Rights of Burial on the land, not legal ownership of the land itself.

I accept that the Rights of Burial will only be provided if I have paid the total cost and will be subject to the Terms and Conditions details on the reverse of this form, which I have read and fully understand.

Full Name			
Signed		Date	

Once completed please return this form to

Parish Clerk, Chesham Bois Parish Council, Glebe Way, Chesham Bois HP6 5ND

Tel: 01494 432585 Email: clerk@cheshamboispc.org.uk

OFFICE USE

Invoice Number		EROB Number		Maps Updated	
Date Fee Paid		EROB Date		Database Updated	
Purchase Register Entry Number		EROB Date Sent		Grave Space Register updated	

Terms and Conditions of Use

1. Plots are purchased for a period of 99 years. The Exclusive Rights of Burial is a deed of grant issued to the purchaser of the grave. This deed entitles the holder to determine who is buried in the grave and apply for a Memorial Permit. If the ownership of a deed has changed, proof will need to be provided to the Council before any interment can take place.
2. At the end of the 99-year period of the Exclusive Right of Burial, the owners shall have the choice of renewing that right subject to the rules and regulations in force at that time.
3. Where Plots are reserved by purchasers for their own use, it is recommended that the Council is notified of the contact details for the next of kin, or the person to which ownership of the plot will transfer, if known.
4. The purchaser of a reserved plot is responsible for informing the Council of any change of address. If after 20 years Council are unable to contact the purchaser, the reserved plot may be offered to another family.
5. Full payment for plots and interments must be received prior to burial taking place.
6. Memorials can be erected only in the formal burial areas and are the sole responsibility of the registered owner of the burial plot. They can be installed when the owner is in possession of a valid Memorial Permit from the Council
7. The registered owner of a plot with a memorial installed prior to 2017 will be contacted following the first Council safety inspection after 2017 and a safety permit issued if the memorial is in satisfactory condition. Safety inspections occur every five years.
8. Planting on graves in the formal areas is permitted as long as it is appropriate and in keeping with the area. Plants with the potential to grow into large shrubs will be removed by the Council as these can affect the foundations of memorials nearby. No trees are permitted.
9. Planting on graves in the woodland area is permitted only in accordance with Council's planting regulations.
10. Council reserve the right to revise these terms and conditions.