

# CHESHAM BOIS PARISH COUNCIL

## Minutes of the Council Meeting held at The Council Office, Glebe Way, Chesham Bois at 8.00pm on Monday 11<sup>th</sup> July 2016

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**PRESENT:** Cllr R Hartley (Chairman), Cllr D Buckingham, Cllr J Bailey, Cllr G Goldstein, Cllr R Harrison, Cllr D King, Cllr J Large, Cllr C Thomas and Cllr C Woolveridge.  
Mrs S Payne – Clerk

**IN ATTENDANCE:** One Member of the Public

**4.1 Questions and Comments from the Public.** Mr Cryser was interested in measures being taken to tackle speeding in the village. He was informed that data has been collected and reported to Council. It was agreed to provide Mr Cryser with the data report from the speed sign. **Action: Clerk**

**4.2 Apologies for Absence:** Cllr J Harbottle.

**4.3 To Receive Declarations of Interest Relating to this Meeting.** None declared.

**4.4 To Approve Minutes of Council Meetings held on 13<sup>th</sup> and 27<sup>th</sup> June 2016.**  
The minutes were approved unopposed and signed by the Chairman.

#### **4.5 Chairman's Report**

Cllr Hartley's presented his report which had been circulated to Council with the agenda papers.

a) *Parish Councillor Vacancy:* There is currently one councillor vacancy and two residents have expressed an interest in applying for co-option. The Clerk has provided them with all the necessary information and requested that they apply in writing in order for their applications to be considered at the September Council meeting. **Action: Clerk**

b) *Cllr Jane Large:* Cllr Large will join the Transport Working Group and the Village Community Working Group and will, over the coming months, meet with the Clerk to identify project that Cllr Large could help with. **Action: Cllr Large/Clerk**

#### **4.6 Clerk's Report**

The Clerk presented her report which had been circulated to Council with the agenda papers.

a) *2015/16 Annual Return:* The Annual Return had been forwarded to the external auditor and the notice of the period for the exercise of elector's rights [30<sup>th</sup> June to 10<sup>th</sup> August 2016] has been displayed on the notice board and website.

b) *Interments & Memorials:* During June there had been two interments (one from outside the parish).

#### **4.7 Correspondence**

a) Bucks County Council have launched a consultation on Home to School Transport. They wish to seek the view of communities, schools and parents on the proposed changes. Councillors were advised that an online survey can be accessed at [www.bucksccl.gov.uk/schooltransportconsultation](http://www.bucksccl.gov.uk/schooltransportconsultation).

- b) Thames Valley Police have launched a survey seeking feedback from residents on policing and crime. Councillors were advised that the survey can be accessed on [www.thamesvalley-pcc.gov.uk/survey](http://www.thamesvalley-pcc.gov.uk/survey).
- c) The summer issue of The Chiltern Society's Summer Magazine has been emailed to Councillors.
- d) The summer edition of LCR, the magazine of the National Association of Local Councils, is available in the Council Office.

#### 4.8 Finance

- a) *Payments for approval to 7<sup>th</sup> July 2016:* The following payments were approved by Council.

PAYMENTS	NET	VAT	Amount	
Amersham Business Services	£43.82	£8.76	£52.58	Office & Fete Stationery
Mrs T Bees	£20.00	£0.00	£20.00	Fete: Refund for 1 stall.
Buckland Landscapes	£1,040.48	£208.10	£1,248.58	June 16 Grounds Maintenance
Clarity Copiers Ltd	£117.54	£23.51	£141.05	Photocopier usage/maintenance Mar- June 16
DCK Beavers	£25.00	£5.00	£30.00	June 16 Payroll Administration
IAC Audit & Consultancy Ltd	£350.00	£70.00	£420.00	Internal Audit Services
MT Loos Ltd	£325.00	£65.00	£390.00	Fete: Toilets
New Meaning Centre Bucks Ltd	£408.00	£81.60	£489.60	Grass Verge Maintenance May-June 2016
Redstone Computers (UK) Ltd	£375.00	£75.00	£450.00	Clerks Accounting Systems Installation & Training
St Leonards Church	£200.00		£200.00	Office Rent: 1 July - 31 Dec 2016
Mr D Sharp	£39.50	£0.00	£39.50	Fete: Balloon Car Prize
Southern Electric	£176.26	£33.11	£209.37	June 16 Street Lighting Electricity
Utility Warehouse	£36.93	£7.38	£44.31	June 16 Telephone/Broadband
Staff Salaries	£1,150.90		£1,150.90	July 16 Salaries
Bucks County Council	£276.74		£276.74	July 16 Pension Contributions
			<b>£5,162.63</b>	
RECEIPTS				
Fete			£39.50	Fete Balloon Car Prize Cash for Winner
Fete Stall holders			£305.00	Fete Stalls
Fete Programme Adverts			£30.00	Fete Programme Advert
Fete Cash			£1,980.00	Fete: Cash on Day
Fete: Donations			£21.00	Fete: Donations
Mr Comper			£600.00	Plot
Church View Funeral Svs			£140.00	Memorial P994
H C Grimstead Funeral Directors			£1,050.00	Plot & Internment P979
NS&I Savings			£113.60	Interest
Bank Account			£13.13	Interest
			<b>£4,292.23</b>	

#### 4.9 General Purposes – To Receive Reports from Working Groups

##### a) *Common & Woodland*

Cllr Thomas presented his report which had been circulated to Council with the agenda papers.

- i. *Update on Current Work:* Four wooden posts have been installed outside Fern Cottage, North Road and one wooden post in front of the War Memorial.

Requotes have been obtained for felling the two trees on Amersham Road which were agreed at the January 2016 Council Meeting (Agenda Item 71aii).

- ii. To Approve the Expenditure of £1200 to fell a large beech tree in Tenterden Spinney for safety reasons, permission has been granted by CDC. **It was resolved that** the beech tree be felled at a cost of £1200. **Action: Cllr Thomas**

##### b) *Burial Grounds*

Cllr Thomas presented his report which had been circulated to Council with the agenda papers.

- i. *Update on Current Work:* Work on the removal of the iron railings will commence on 12<sup>th</sup> July.
- ii. *Future Work:* Over the coming months the burial ground fees and regulations will be reviewed. **Action: Cllr Thomas/Clerk**

### **c) Village Community**

Cllr Bailey presented his report which had been circulated to Council with the agenda papers and welcomed Cllr Large onto the Village Community Working Group.

- i. *Litter Bins*: It had been noted that the litter bins on the common are overflowing, and in some cases litter has been left at the side of the bins. The bins near the cricket pitch have not been emptied for some time. It was agreed that the Clerk contact the waste team and Chiltern District Council (CDC) to raise Council's concerns and obtain the latest waste collection schedule. Should the Clerk not be able to get a satisfactory response for CDC the issue would be referred to the District Councillor. **Action: Clerk**
- ii. *Village Fete (11 June 16)*: A follow up meeting would be arranged to discuss the success and limitations of the fete and also to review the finances. It was agreed that Council will discuss the process for the allocation of grants from the surplus from the fete at their September meeting. **Action: Cllr Bailey/Clerk**
- iii. *Chesham Bois Cricket Club*: Council were asked to consider ways in which they could help the Cricket Club with their fundraising activities. **Action: ALL**

### **d) Transport & LAF**

Cllr King presented his report which had been circulated to Council with the agenda papers

- i. *Portable Speed Sign (MVAS)*: The data from the North Road location of the sign indicates that the presence of the sign along North Road over the past six months has contributed to a reduction in the number of speeding vehicles. 96% of recent measurements were below 35mph and 99.4% below 40mph. On 6<sup>th</sup> July the MVAS was relocated to Bois Lane, close the zebra crossing.
- ii. *Parish Devolution*: There have been some issues with the quality of the work and the accuracy of the maps. The contractor has been responsive and a meeting has been arranged for 25<sup>th</sup> July to address these issues and discuss siding out, street sign cleaning and weed killing.

The Clerk has set up a complaints log; to date there have been six complaints mainly relating to hedge trimming.

Cllr King attended the BCC devolution safety briefing on 27<sup>th</sup> June and has provided a copy of all the relevant information to the Clerk.

- iii. *Power Supply to the War Memorial*: A quote for £5,278 has been received to supply a 25 amp power supply to the area close to the war memorial. £3217 of these costs is for UK Power Network (UKPN) to dig up the road, lay a cable and provide traffic management.

Once power is provided it can be used for the Remembrance Service, Christmas tree and should it be needed to light up the war memorial.

There is a 12 week lead time from UKPN therefore in order to have the power in place in time for the Remembrance Service the order would need to be placed within the next couple of weeks. It was agreed that views from residents close to the war memorial be sought with regard to their reaction to the lighting of the war memorial before the order is confirmed.

It was resolved to hold an A Extra Ordinary Meeting of Council after the Planning Committee Meeting on 25<sup>th</sup> July 2016 to discuss this issue. **Action: Clerk/ALL**

#### e. **Communications**

Cllr Buckingham presented his report.

- i. *Website*: The website is progressing and there have been a number of meetings with the developer. The next meeting is on 13<sup>th</sup> July and Councillors are invited to attend. **Action: All**
- ii. *Media*: The recent edition of 'Your Amersham' featured information on the fete. The fete was also covered in the Bucks Examiner.

#### 4.10 **Planning**

- a) The minutes of the Planning Committee meeting held on 13<sup>th</sup> June 2016 were noted.

#### 4.11 **Consultations and Other Notifications**

- i. *To consider Chiltern & South Bucks Local Preferred Options Consultation*: Councillors had received an invitation to the briefing event on 26<sup>th</sup> October. Cllr Thomas has agreed to attend.
- ii. *To consider BCC Consultation on Local Flood Risk Management Strategy*: Council agreed that Cllr Hartley would co-ordinate a response on their behalf. **Action: Cllr Hartley/Clerk**
- iii. *To consider CDC Hackney Carriage & Private Hire Policy Consultations*: Council agreed that Cllr Hartley would co-ordinate a response on their behalf. **Action: Cllr Hartley/Clerk**

Date of next Council Meeting:

Extra Ordinary Meeting - Monday 25<sup>th</sup> July 016  
Council Meeting - Monday 12<sup>th</sup> September 2016